

BUILDINGS 200 AV INSTRUCTIONS

Projecting from Laptop

1. **Make sure the wall power switch is on (up).** It controls the power to the data projector.
2. **Turn data projector on** with remote control. Please allow 45 seconds for projector to turn on and warm-up.
3. **Select Computer (RGB1)** on data projector remote control.
4. **Connect the 15 pin SVGA cable to your laptop** (port is normally blue).
5. **Connect network cable** if you need Internet access. This looks like a large phone jack.
6. **Turn your laptop on.**
7. **For audio**, plug the black 3.5mm plug into the headphone jack of your laptop.
8. **Turn amplifier power on, select AUX.**
9. **Adjust volume on the amplifier.**

***Note: If your laptop does NOT display correctly on the projector, try changing your screen resolution (right click on desktop and select properties) to “1024 x 768” or “800 x 600” pixels and medium color (16 bit). A “restart” of your laptop may be necessary for the change to take effect.**

****Note: If your laptop does not display on the projector, you may have to use the appropriate function key to enable your laptop’s video output port.**

Projecting from DVD

1. **Make sure the wall power switch is on (up).** It controls the power to the data projector.

2. **Turn data projector on** with remote control. Please allow 45 seconds for projector to turn on and warm-up
3. **Select video** on data projector remote control.
4. **Turn VCR power on. Ensure channel is set to L1.**
5. **Turn amplifier power on, select Video 1.**
6. **Press “open door” button on DVD** (this will also turn it on).
7. **Insert CD disc, close door, and press play.**
8. **Adjust volume on the amplifier.**

Note: DVD player can also play audio and MP3 CD’s.

FOR AV ASSISTANCE:

**AT LEMOORE, CALL
3421 OR PAGE 3424.**