



# WEST HILLS

COMMUNITY COLLEGE FOUNDATION

## WHCC Foundation Board of Directors

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

November 9, 2016



#### **CALL TO ORDER**

President Ann Stone called the meeting of the Board of Directors to order at 10:01 a.m. and led the board members and audience in the flag salute.

#### **Board members present:**

Ann Stone, President  
Katie Delano, Vice President  
Ernie Drewry, CFO  
Kristin Clark, Staff Director  
Frank Gornick, Staff Director  
Laura Mendes-Moore, Secretary  
Nina Oxborrow, Trustee Director  
Ken Stoppenbrink, Staff Director  
Stu Van Horn, Staff Director  
William Bourdeau, Community Director

#### **Board members absent:**

David Silviera, Community Director  
Fred Harrell, Community Director  
Phil Larson, Community Director  
Steve Cantu, Trustee Director

#### **Others present:**

Frances Squire, Executive Director  
Olga Keough, Accounting Technician  
Taylor Ramsey, Foundation Secretary  
Mike Urner, Wells Fargo  
Dave Ivarie, Morgan Stanley  
Amber Myrick, Marketing Director WHCCD  
Michelle Castillo Addison, Student  
Serena Foremen, Student  
Rosa Hernandez, Tachi Tribal Council member

#### **Introduction of Guests**

Executive Director, Frances Squire introduced Rosa Hernandez, a potential board member who is a Tachi Tribal Council member, and students, Michelle Castillo and Serena Foremen. Self-Introductions were made at this time.

#### **Public Comments**

There were no public comments at this time.

### **Committee Reports**

Investment advisors David Ivarie, Morgan Stanley, and Mike Urner, Wells Fargo, attended the meeting to report on foundation portfolio performance for the third quarter of 2016. The consolidated fixed-income only report showed a beginning value of \$801,123.61 on July 1, 2016. Value at the end of the quarter was \$1,003,672.03 for a gain of .151 percent. The consolidated summary for both stocks and bonds started with a value of \$2,150,270.56 on July 1, 2016, and ended the quarter at \$2,330,257.88, on September 30, 2016, for a gain of .0858 percent.

### **Action Items**

The following agenda items were approved:

- On a motion by Katie Delano, with a second by Nina Oxborrow, the minutes of the August 31, 2016, board meeting were unanimously approved.
- On a motion by Ernie Drewry, with a second by Nina Oxborrow, the proposed changes to the Statement of Investment Policy was unanimously approved
- On a motion by Katie Delano, with a second by Kristin Clark, Kylee Henderson was elected as a member to the Board of Directors
- On a motion by Ernie Drewry, with a second by Katie Delano, the election of Rosa Hernandez to the Board of Directors was unanimously approved.
- On a motion by Nina Oxborrow, with a second by Katie Delano, the re-election of Ernie Drewry was unanimously approved.
- On a motion by Nina Oxborrow, with a second by Katie Delano, the re-election of Laura Mendes-Moore was unanimously approved.
- On a motion by Katie Delano, with a second by Nina Oxborrow, the resignation of Fred Harrell from the Board of directors was unanimously approved.
- On a motion by Ernie Drewry, with a second by Katie Delano, the consideration of Fred Harrell as an Affiliate member of the Board of Directors was unanimously approved.

### **West Hills College Coalinga and North District Center, Firebaugh – Dr. Stu Van Horn, Interim President**

Dr. Van Horn, West Hills College Coalinga President, reported that we have a lot of activity on campus this fall to encourage student participation. The rodeo was last week and went well. Farm of the Future just finished Farm Day last weekend as well as hosted the Essential Elements reception. He and Dr. Gornick have met with quite a few superintendents to improve the relationships between school districts and West Hills College. They have just finished revising the mission statement in Coalinga which will go to the board for approval next week.

Alex Avalos and Joshua Brown were at Essential Elements to talk about Ag for Hire. There was also a panel discussion by four previous WHCC ag students who spoke about their experience and how things have been going for them after their time at West Hills.

The national search for a new West Hills College Coalinga president continues. The screening has happened already and interviews will begin at the end of November.

### **West Hills College Lemoore – Dr. Kristin Clark, President**

Dr. Clark, West Hills College Lemoore President, reported the Student Center at WHCL will open on Jan. 6<sup>th</sup> with a new parking lot with new lighting. The book store and student services will be housed there and an Eagle Help Desk will be available for students.

### **Chancellor's Report – Dr. Frank Gornick, Chancellor**

Dr. Frank Gornick, Chancellor, reported Proposition 51, the State Higher Education bond measure, passed. This speeds up the start of the North District Center, Firebaugh project. This proposition will help fund this project at almost 95%. In March we will be having our accreditation visits at both campuses. He also said that the members of Foundation Board will be getting an invitation to our holiday reception on Dec. 10<sup>th</sup>.

Marketing Director Amber Myrick did a presentation about the redesign of the WHCCD website that will make it more mobile friendly. She also talked about her student-social media marketing team called the Flight Crew and she introduced a couple of team members.

### **Executive Director's Report – Frances Squire, Executive Director**

Frances Squire, Executive Director, reported that Valerie and Jon Keller are being honored tomorrow as the Association of Fundraising Professionals, Central Valley Chapter, Philanthropists of the Year.

She also talked about the work of AMOR, a non-profit working to develop a social services/medical/youth facility in Mendota. She and other members of the West Hills staff have been helping AMOR Executive Director Davina Witcher in the community and have discussed the possibility of WHCCD operating an early childhood education center for AMOR.

Frances also mentioned that she will be formally announcing her retirement at the December board of trustees meeting effective June 30, 2017.

### **Announcements and Presentations**

President, Anne Stone made the following announcements:

- National Philanthropy Day Luncheon will be held tomorrow (Nov. 10) with Valerie and Jon Keller being honored.
- Foundation holiday reception will be held at the Gornick's home Saturday, December 10<sup>th</sup>
- The next Foundation Board Meeting will be held February 8, 2017.

### **Adjournment**

There being no further business before the Board of Directors, the meeting was adjourned at 11:41 am.

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Laura Mendes-Moore  
Secretary, Board of Director

