



MINUTES OF THE MEETING OF THE FOUNDATION BOARD

January 23, 2013



CALL TO ORDER / OPEN SESSION

This meeting of the Board of Directors of the West Hills Community College Foundation was held on January 23, 2013, with video conferencing between West Hills College Coalinga, West Hills College Lemoore Administrative Conference Room 124 and teleconferencing.

Board members present:

Don Forth, President
Ernest Drewry, Community Director
Steve Cantu, Trustee Director
Katie Delano, Community Director
Sharon Gordon, Community Director
Frank Gornick, Staff Director
Bill Henry, Trustee Director
Laura Mendes-Moore, Community Director
Nina Oxborrow, Community Director
David Silviera, Community Director
Carole Goldsmith, Staff Director
Jeff Garcia, Community Director
Ann Stone, Secretary
Don Warkentin, Staff Director

Board members absent:

Ted Frame, Community Director
Ken Stoppenbrink, Staff Director

Others present:

Frances Squire, Executive Director
Monica Santino, Foundation Secretary
Olga Keough, Accounting Technician

Guests:

Davie Ivarie, Morgan Stanley Financial
Mike Urner, Wells Fargo Financial
Fred Harrell, prospective board member
Linda Yang, Supervisor, Vavrinek, Trine & Co., LLP

Introduction of Guests

Public Comments

Presentations

Dr. Carole Goldsmith-WHCC Farm of the Future-

- Dr. Goldsmith stated that the Farm of the Future is doing exciting and wonderful things and teaching a number of programs in (AIS) Agriculture and industrial Science, emphasizing technical training using sustainable practices and resource management. Goldsmith told the board that the farm is expanding programs to include (PCA) Pest Control Advisor, Environmental Science, Animal Science, Alternative and Clean Energy, Water Management, Range Management, Agri-Business and Industrial Electrical.

Mr. Richard Larson and Clint Cowden from the West Hills College Coalinga Ag program were introduced.

Mr. Cowden told the board about how excited he is about the scholarships that the foundation is about to give to the students every year. Cowden introduced:

Kerri Birdwell- WHC Coalinga graduate

Kati Vargas- Current WHC Coalinga Agricultural student

Shean Rassouli- Current WHC Coalinga Agricultural student

The students and Mr. Cowden spoke about new educational offerings and jobs available for graduates.

Dr. Carole Goldsmith-C-6 Grant

- Goldsmith told the board that C-6 stands for Central California Community Colleges Committed to Change. She told the board that funding for the program is at \$20 million. The C6 Consortium is focused on design, cohort enrollment, block scheduling, compressed classroom instruction, embedded remediation, increased transparency, transformational technology and innovative student support services. The project includes 16 community colleges throughout the region. West Hills College Lemoore is the lead agency.

Campus Reports

A. Dr. Carole Goldsmith-WHC Coalinga

- Dr. Goldsmith stated that she was extremely excited about being the West Hills College Coalinga president and she looks forward to the new things happening at the college. She also told the board she is in the process of moving to Coalinga. Goldsmith also updated the board on building plans for the Coalinga campus.

B. Don Warkentin-WHC Lemoore

- Warkentin stated that it is the second week in spring term and many classes are full. Warkentin reported that the Lemoore campus is re-introducing journalism courses and is starting video production classes. Mr. Warkentin stated that the next building project for the Lemoore campus is the student center. Warkentin told the board he has been working with Daniel Tamayo, the international student director, to bring onto the Lemoore campus international students. Warkentin stated that the Lemoore Chamber dinner was held in Golden Eagle Arena Friday night and 150 people attended the event.

Chancellor's Report

Dr. Frank Gornick

- Gornick stated that the budget is going well and he is looking forward to good things and additional revenue from the state. He also told the board that once a week he and Frances will be meeting with donors to discuss the foundation and asking for their support.

Executive Director's Report

Frances Squire, Executive Director

- Frances Squire reminded foundation board members of the challenge by Don Forth and Nina Oxborrow to each give or get \$1,000. She mentioned that Val Keller has confirmed that Keller Motors will once again host a hole in one contest for a car at the annual golf tournament and that Mackey and Mackey Insurance will do the same. Fees for golfers at the tournament will be raised to \$200 per person since costs of the tournament have increased substantially due to a \$10 per player increase in green fees and a doubling of the cost of meals since the clubhouse opened.

She thanked board member Jeff Garcia for his help in establishing two \$1,000 Lemoore Lions Club scholarships—one for a graduating Lemoore High School

senior who will attend WHCL and another for a WHCL student who is transferring to a four-year school.

Squire mentioned that Lynda Resnick from Paramount Farms will be visiting WHCC on January 29th and that the dedication of the Welborn Wellness Center at WHCC will be on Valentine's Day.

Committee Reports

Investment and Finance (including introduction of new finance advisors Mike Urner (in person), Wells Fargo, and David Ivarie (by phone), Morgan Stanley. Mike gave a report on the transition of funds from UBS to Wells Fargo and Morgan Stanley. He presented a portfolio management update, which is attached.

- See attached document

Action Items

Minutes of the November 7, 2012, board meeting

- The minutes of the November 7, 2012 meeting were approved on a motion by Katie Delano, seconded by Don Warkentin, and carried unanimously.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Resignation of Leonard Falter from foundation board

- Consideration of Leonard Falter’s resignation was approved on a motion by Don Warkentin, seconded by Nina Oxborrow, and carried unanimously.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Election of vice president

- Katie Delano, seconded by Nina Oxborrow, recommended election of Ann Stone to serve as vice president replacing Leonard Falter.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Election of chief financial officer/treasurer

- On a motion by Katie Delano, seconded by Nina Oxborrow, Ernest Drewry was nominated to serve as financial officer/treasurer.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Election of secretary

- On a motion by Katie Delano, seconded by Nina Oxborrow, Laura Mendes-Moore was nominated to serve as secretary.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Bylaws revision (Section 1.2 & 1.3)

- The board reviewed and discussed the proposed bylaw revisions they were approved on a motion by Don Warkentin, seconded by Bill Henry. The revisions remove section 1.3.
- See attached document

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

Statement of Investment Policy, Objectives and Guidelines revisions

- The board reviewed and discussed its Statement of Investment Policy, which was reviewed by the investment committee. On a motion by Dr. Frank Gornick, seconded by Don Warkentin, the revisions were approved.
- See attached document

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silviera	Aye
Director Garcia	Aye
Secretary Stone	Aye
Staff Warkentin	Aye

2011-2012 Audit – Linda Yang, Vavrinek, Trine, Day & Co., LLP

- The board reviewed and discussed its 2011-2012 Audit, which was approved on a motion by Ernest Drewry, seconded by Dr. Frank Gornick.
- David Silveira will be added to the listing of board members on the 2nd page of the audit.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silveira	Aye
Director Garcia	Aye
Secretary Stone	Aye

Liquidation and Dissolving Dormant Funds Policy

- Tabled until next meeting

Cathy Barabe Student Engagement Award/Robert “Bob” Clement Athletic Achievement Award

- Dr. Gornick noted the board of trustees has established the two awards. On a motion by Ernest Drewry and seconded by Dr. Frank Gornick the foundation voted to endorse the awards.

President Forth	Aye
Director Drewry	Aye
Trustee Cantu	Aye
Director Delano	Aye
Director Gordon	Aye
Staff Director Gornick	Aye
Trustee Henry	Aye
Director Mendes-Moore	Aye
Director Oxborrow	Aye
Director Silveira	Aye
Director Garcia	Aye
Secretary Stone	Aye

Request by Andres Zamudio for Financial support to present at the Western Social Science Association Latin American Section conference in Denver April 10-13, 2013.

- The board discussed the request by Mr. Zamudio and by consensus agreed that donating \$1,000.00 to this former student to attend this conference is not appropriate for the foundation.

Adjournment 12:10

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