



WEST HILLS
COMMUNITY COLLEGE FOUNDATION

**WHCC Foundation
Board of Directors**

9900 Cody Street
Coalinga, CA 93210
559.934.2134

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

September 11, 2013



CALL TO ORDER

President Don Forth called the meeting of the Board of Directors to order at 10:15 a.m. This meeting of the Board of Directors of West Hills Community College Foundation was held on September 11, 2013, at the WHCC District Office and with teleconferencing at West Hills College Lemoore.

Frances Squire led the board members and audience in the flag salute.

Board members present:

Forth, Don
Drewry, Ernest
Delano, Katie
Garcia, Jeff
Gornick, Frank
Henry, Bill
Goldsmith, Carole
Mendes Moore, Laura
Oxborrow, Nina
Silviera, David
Stoppenbrink, Ken
Warkentin, Don

Board members absent:

Stone, Ann
Cantu, Steve
Frame, Ted
Gordon, Sharon
Harrell, Fred

Staff present:

Frances Squire, Executive Director
Olga Keough, Accounting Technician
Adriana Ochoa, Acting Secretary

Introduction of Guests

Frances introduced Louise Audet, Coalinga physical therapist, as a potential board member. Louise and her husband, Dr. Paul Griffen, are long-time supporters of the college.

Frances also welcomed Adriana Ochoa who will be taking minutes for today's meeting.

Public Comments

There were no public comments

REPORTS FROM COLLEGES AND DISTRICT

West Hills College Coalinga and North District Center, Firebaugh – Dr. Carole Goldsmith, President

She thanked everyone for their hard work and announced that a 9/11 remembrance ceremony was planned on that day at noon and she also invited those present to join her at the Farm of the Future for a welding demonstration led by Chris Chaney.

She also reported that full time enrollment numbers for the fall semester are up and she expected them to increase with second nine week classes starting soon.

Dr. Goldsmith briefly spoke about a visit by a Chinese delegation to the Coalinga campus. The agricultural leaders spent time with WHCC ag instructors Joy and Clint Cowden as part of our US Department of Agricultural grant. The delegation also traveled on the East Coast with Joy and the Central Coast with Clint. They had a specific interest in pest control regulations and our Pesticide Control Advisor Program.

Dr. Goldsmith also talked about new faculty and staff including:

- Jay Darnell, food service manager. Dr. Goldsmith invited community members to visit the café on campus.
- Stefan McGovern is the new baseball coach. Stefan comes from Menlo College where he had a winning team.
- Sharon Freeman is a specialist in farmers markets and will teach ag classes.
- Dr. Timothy Ellsworth was a professor at the University of Illinois for the past 20 years and will teach ag and environmental sciences.
- Norman Oiler owns a working cattle ranch and will teach animal science.

Sports – Dr. Goldsmith announced that Mark Gritton has returned to coaching football for us for the year

Questions for Dr. Goldsmith:

Laura Mendes Moore inquired about enrollment and Dr. Goldsmith reported full time enrollment at WHCC as of 9/8/13 was 746 and part time was 483 with another 400 students enrolled at North District Center.

West Hills College Lemoore – Mr. Don Warkentin, President

Mr. Warkentin followed up with Lemoore enrollment numbers:

Full time	1,405
Full time- Online	215
Full time Naval Air Station	12
Total for Lemoore of about 1,600 - up about 200 students from last year	

On the first day of class WHCL had 265 closed sections. Don mentioned that they will be adding additional sections from last year to this coming spring term, hoping to serve as many students as possible.

Mr. Warkentin mentioned that WHCL hosted the California Community College Board of Governors. Later in the meeting, Dr. Gornick briefed the foundation board on the visit.

Lemoore also was planning a 9/11 ceremony with the new commanding officer of NAS, Lemoore as guest speaker.

WHCL will host the home debut of Avenal boxer Jose Ramirez on Saturday, November 9, 2013, in Golden Eagle Arena.

Tickets will go on sale beginning September 16th starting at \$25. VIP tables with eight seats will be available for \$2000 (\$500 benefits WHCL athletic programs). Tachi Palace is sponsor along with Paramount Farms and Harris Farms.

Chancellor's Report – Dr. Frank Gornick, Chancellor

Dr. Gornick mentioned that about a year ago former State Chancellor Jack Scott visited WHCCD to review our priority registration system, which was implemented in 2009. Chancellor Scott encouraged the state Board of Governors to visit our district to see how this was implemented. The result was a tour of the district and the hosting of the Board of Governor's meeting at WHCL earlier in the month.

At WHCC, Board of Governors visited the psychiatric technician training programs, the Workforce Investment Program, the dorms, the theater, and our farm facility.

Dr. Gornick shared a PowerPoint presentation from the Board of Governors presentation that he, Dr. Goldsmith, Don Warkentin and faculty leaders gave, which touched on the priority registration system and its impact on enrollment by recent high school graduates.

In the past, Dr. Gornick said, high school students would not enroll into college courses because they could not get into the classes they needed. Now we are able to give priority to those high schools students who have completed five steps per WHCCD Board of Trustees AP 5055, which was implemented in 2009. As a result, full time enrollment of incoming high school graduates increased from 67 percent in 2008-09 to 71 percent in 2011-12.

Dr. Gornick also touched on the increase in the number of students who have completed educational plans and the importance of those plans.

Executive Director's Report – Frances Squire, Executive Director

Ms. Squire and Dr. Gornick are continuing a series of visits with potential major donors. She invited foundation board members to share the names of potential donors.

EECU has asked us to hold a fundraiser for the Honor Flight on Tuesday, September 24th at Golden Eagle Arena. It is an effort to provide a visit to the World War II Memorial in Washington, D.C., for veterans of that war. The event will be hosted by EECU and KMJ Radio.

Ms. Squire reported that there are currently 103 president scholars.

Dr. Jeff Garcia, foundation board member and president of the Lemoore Lions Club, presented the foundation with a check for \$10, 000, which is the beginning of an endowment for a Lemoore Lions Club scholarship.

Dr. Don Forth, WHCCF president, announced the formation of the Forth Family Endowed Scholarship.

Committee Reports –

Mike Urner, Wells Fargo and David Ivarie, Morgan Stanley, investment advisors to the foundation, attended the meeting and gave a report of portfolio performance for the period April-June 2013. Total return for the quarter was down by 6.88 percent, which is an unrealized loss. Total portfolio value for the quarter ended March 31, 2013, was \$1,823,740.62 and for the quarter ended June 30, was \$1,731,119.70.

Mike commented that we had a perfect storm of a quarter with a noticeable and violent rise in interest rates as well as a stock market that was more volatile and more abnormal than we've seen since Orange County went bankrupt in 1994. He added that the foundation's portfolio is built to earn income to provide for scholarships and other foundation needs and that the overall yield of the portfolio is starting to get larger. "As time goes by, we will see the benefit of what we're building."

Foundation staff director Ken Stoppenbrink commented that you should never base decisions on one quarter. Mike added that the foundation is not chasing returns but the portfolio has been created to generate 5-7 percent returns in each year.

Warrants

Director Nina Oxborrow asked for a clarification of the freeze on MAA funds since warrants were issued on MAA accounts. Ken Stoppenbrink and Dr. Gornick explained that MAA funds are frozen but there were commitments made previous to the freeze that were being honored and paid.

ACTION ITEMS

The following agenda items were approved:

- On a motion by Frank Gornick, seconded by Jeff Garcia, the minutes of the June 5, 2013, board meeting were approved as submitted on a roll call vote:

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- On a motion by Bill Henry, with a second by Jeff Garcia, the WHCCF board meeting calendar for 2013-2014 was approved.

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- On a motion by Bill Henry, with a second by Jeff Garcia, the resignation of Community Director Ted Frame was approved.

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- On a motion by Ken Stoppenbrink, with a second by Jeff Garcia, Ted Frame was appointed as an affiliate member of the WHCC Foundation.

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- On a motion by Bill Henry, with a second by Frank Gornick, the resignation of President Don Forth was approved.

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- On a motion by Bill Henry, with a second by Frank Gornick, Don Forth was appointed as an affiliate member of the WHCC Foundation.

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

- The following slate of officers for the 2013-2014 was submitted for nomination by Jeff Garcia, with a second by Frank Gornick. As there were no other nominations, the slate was approved as presented:

- Ann Stone, President
- Jeff Garcia, Vice President (this is still a question mark)
- Ernest Drewry, Chief Financial Officer
- Laura Mendes-Moore, Secretary

- President Forth Aye
- CFO Ernest Drewry Aye
- Jeff Garcia Aye
- Frank Gornick Aye
- Bill Henry Aye
- Laura Mendes Moore Aye
- Nina Oxborrow Aye
- David Silviera Aye
- Ken Stoppenbrink Aye

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned at 12:30 p.m.

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