



Board of Directors
9800 Cody Street
Coalinga, CA 93210
559.934.2134

AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS

May 10, 2017
10 a.m.

West Hills College Lemoore
Golden Eagle Arena
Upstairs conference room

Any writings or documents that are public records and are provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the West Hills Community College Foundation office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.

Due to the presence of two members of the West Hills Community College District Board of Trustees on the Foundation's Board of Directors and the potential presence of former Foundation Board members who are also elected members of the District's Board of Trustees, there is the potential for a quorum of Trustee members, however, no Board of Trustees matters or business will be discussed or acted upon by the Trustees present at this meeting of the Foundation Board of Directors.

1. Call to Order 10:00-10:05 a.m.

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Directors, he/she should state his/her name and occupation/affiliation and proceed with comments.

2. Committee Reports - 10:05-10:30 a.m.

- A. West Hills Community College Foundation Portfolio Report
- B. WHC Foundation Budget Status
- C. WHC Foundation Warrants
- D. Appointment of Nominating Committee for 2017-2018 Officers

3. Action Items -

10:30-11:00 p.m.

- A. Consideration of Minutes of the February 8, 2017, meeting
- B. Consideration of Election of new foundation board members
- C. Consideration of the re-election of Katie Delano as a board member
- D. Consideration of the re-election of William Bourdeau as a board member
- E. Consideration of the re-election of Phil Larson as a board member
- F. Consideration of General Operating WHCCF Endowment to support social and cultural events hosted by the foundation
- G. Consideration of transfer of funds from Franklin University account fund to General Operating WHCC Foundation Endowment
- H. Consideration of transfer of funds from Vernon and Mae Gordon Endowment to President's Scholars Endowment
- I. Annual Review of Foundation Bylaws
- J. Annual Review of Policy & Procedure – Conflict of interest Policy
- K. Annual Review of Policy & Procedure – Conflict of Interest Compliance
- L. Annual Review of Policy & Procedure – Conflict of Interest Board Procedure
- M. Annual Review of Policy & Procedure – Internal Revenue Service Form 990
- N. Annual Review of Policy & Procedure – Whistleblower Policy
- O. Annual Review of Policy & Procedure – Document Retention Policy
- P. Annual Review of Policy & Procedure – Executive Compensation Policy
- Q. Annual Review of Policy & Procedure – Compensation of Officers, Directors, and Key Employees Policy
- R. Annual Review of Policy & Procedure – Accountable Reimbursement Expense Plan
- S. Annual Review of Policy & Procedure – Gift Acceptance Policy and Procedures
- T. Annual Liquidation and Dissolving Dormant Funds Policy

4. College/District Reports

11:00 am – 12:00 noon

- A. West Hills College Lemoore – Dr. Kristin Clark, President (11:00 – 11:15 am)
- B. West Hills College Coalinga and North District Center, Firebaugh – Ms. Brenda Thames, President (11:15 – 11:30 am)
- C. West Hills Community College District – Dr. Frank Gornick, Chancellor (11:30 – 11:45 am)
- D. West Hills Community College Foundation – Ms. Frances Squire, Executive Director (11:45 am – 12:00 noon)

5. Announcements and Upcoming Events

- Chancellor Frank Gornick retirement celebration—May 20, 2017
- West Hills College Lemoore Nurse Pinning – May 24, 2017
- Lemoore Commencement Ceremony – May 25, 2017
- Coalinga Commencement Ceremony – May 26, 2017
- 21st Annual President's Scholars Golf Tournament – September 25, 2017

6. Board of Directors' Comments and Requests

7. Adjournment