

## Administrative Procedure 5110 Counseling

Reference: Education Code Sections 72620 and 72621;

Title 5 Section 51018;

ACCJC Accreditation Standard II.C.5

The counseling services available in the District's counseling program may include the following:

- Academic counseling in which the student is assisted in assessing, planning, and implementing his/her immediate and long-range academic goals
- Career counseling in which the student is assisted in assessing his/her aptitudes, abilities, and interests, and is advised concerning the current and future employment trends
- Personal counseling in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education
- Coordination with the counseling aspects of other services to students which
  exist on campus including, but not limited to, those services provided in programs
  for students with special needs, skills testing programs, financial assistance
  programs, and job placement services.

## Confidentiality of Counseling Information

Information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a counselor who has received appropriate training in the disclosure of personal information is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law including, but not limited to:

- Disclosure as necessary to report child abuse or neglect
- Reporting to the Chancellor, his/her designee, or other persons when the
  counselor has reason to believe that disclosure is necessary to avert a clear and
  present danger to the health, safety, or welfare of the student or other persons
  living in the college community
- Reporting information to the Chancellor, his/her designee, or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed
- Reporting information to one or more persons specified in a written waiver by the student.

Date: 1/22/19