



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – October 25, 2011

**Location: West Hills Community College District – Board Room
9800 Cody Street – Coalinga, CA 93210**

Time: 3:10 pm (time approximate after Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Dr. Michael Burke & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. John Ieronimo, CSEA President
- Student Trustee Report – Mr. Gerald Butler, Student Trustee
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-16 Minutes
CA-17 Warrants

- CA-18** Quarterly Financial Status Report, 311Q
- CA-19** Out of State Travel
- CA-20** Personnel Transactions

IV. Chancellor's Office

- CO-22** Consideration of Board Policy 7381, Health and Welfare Benefits
- CO-23** Consideration of Board Policy 6330, Purchasing
- CO-24** Consideration of Board Policy 6340, Bids and Contracts

V. Fiscal Services

- FS-14** Fiscal Services Report
- FS-15** Consideration of easement deeds for Gale Avenue, Coalinga
- FS-16** Consideration of change order number 1 for the North District Center, Firebaugh parking expansion project
- FS-17** Consideration of notice of completion for the North District Center, Firebaugh parking expansion project
- FS-18** Consideration of change order number 2 for the West Hills College Lemoore Multi Use Sports Complex project
- FS-19** Consideration of notice of completion for the West Hills College Lemoore Multi Use Sports Complex project

VI. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: November 15, 2011 at 3:00 pm

VII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Potential Litigation (as per Government Code section 54956.9): 2 potential case
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA

VIII. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Deaton, Sandra	Program Assistant Classified West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 36 Step A	District	10/3/11	Replacement for Lainey Shults
Koroma, Joseph	Director of Financial Aid Administrative West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 31 Step 12	District	11/21/11	Replacement for Jana Cox
Solorio, Esmeralda	Child Development Center Assistant Classified Huron Child Development Center	19 hrs/wk 9 mo/yr	Range 23 Step A	Grant	11/15/11	New position
Soria, Deborah	Director of Financial Aid Administrative West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 31 Step 12	District	10/17/11	Replacement for Jana Cox
Taylor, Aaron	Groundskeeper Classified West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 37 Step A	District	11/1/11	Replacement for John Benson

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Jorgens, Anna	Learning Disabilities Specialist Certificated West Hills College Coalinga	Prorated 177-day contract	Range IV Step 5	Grant	11/1/11	Replacement for Tom Winters

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Catron, Leslie	Interim Nursing Director 177-day Temporary Contract Range II, Step 10	Nursing Instructor 177-day Contract Range II, Step 10	11/1/11	
Gore, Deborah	Accounting Services Technician II Classified District Office Range 52, Step E	Grants Accounting Services Supervisor Classified Management District Office Range 28, Step 3	11/1/11	Reorganization/Reclassification
Janzer, Petra	Child Development Center Cook Classified West Hills College Lemoore	Child Development Center Cook Classified Huron Child Development Center	11/15/11	New position
Martinez, Gina	Child Development Center Assistant Classified West Hills College Coalinga	Child Development Center Assistant Classified Huron Child Development Center	11/15/11	New position
Montoya, Rosa	Child Development Center Assistant Classified West Hills College Lemoore Range 23, Step B	Child Dev. Center Associate Teacher Classified Huron Child Development Center Range 30, Step A	11/15/11	New position

3. Changes in Assignment (continued...)

Name	Current Assignment	Change	Effective Date	Additional Information
Moreno, Reyna	Student Services Assistant Classified West Hills College Coalinga Range 36, Step E	Advising Specialist Classified West Hills College Coalinga Range 56, Step A	10/3/11	Replacement for Natalie Marvel

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Bailey, Justin	Equipment and Event Coordinator West Hills College Coalinga	9/16/11
Gonzalez, Heriberto	Student Services Assistant West Hills College Coalinga	10/27/11
Mejia, Esmeralda	Security Guard West Hills College Coalinga	10/31/11
Riddle, Rebecca	Financial Aid Assistant II West Hills College Coalinga	10/28/11
Rodarte, Michelle	Child Development Center Associate Teacher West Hills College Coalinga	9/16/11
Santillan, Laura	Senior Secretary West Hills College Lemoore	9/30/11
Tippins, Kira	Financial Aid Coordinator West Hills College Coalinga	10/18/11
Velasco, Maria Rodriguez	Child Development Center Associate Teacher San Joaquin Child Development Center	10/21/11