



**AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday – August 28, 2012**

**Location: West Hills Community College District – Board Room  
9800 Cody Street – Coalinga, CA 93210**

**Time: 3:00 pm**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



**I. Call to Order/Open Session**

- Flag Salute
- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.*

**II. Reports from Organizations / Colleges / District Office**

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. Keith Brock, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Tom Harris, Interim President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Student Trustee Report – Ms. Brittany Burkhart, SGA President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

**III. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-11** Minutes
- CA-12** Warrants
- CA-13** Declaration of Surplus Property
- CA-14** Award of Informal Bid
- CA-15** Personnel Transactions

#### **IV. Chancellor's Office**

- CO-9** Consideration of Board Policy 7382, Postemployment Benefits
- CO-10** Consideration of Board Policy 4030, Academic Freedom
- CO-11** Review of Board Policies and Administrative Procedures
  - Board Policy and Administrative Procedure 7215, Faculty Responsibilities
  - Administrative Procedure 4030 Academic Freedom
  - Board Policy and Administrative Procedure 7341, Sabbaticals
  - Board Policy 2510, Participation in Local Decision Making
  - Board Policy and Administrative Procedure 4230, Grading and Academic Record Symbols
  - Administrative Procedure 5055, Enrollment and Registration Priorities
  - Administrative Procedure 5520, Student Discipline

#### **V. Fiscal Services**

- FS-4** Fiscal Services Report
- FS-5** Review of General Obligation Bond sale information
- FS-6** Consideration of 2012-2013 adopted budget
- FS-7** Consideration of district's participation in 2013 Chancellor's Office Tax Offset Program (COTOP)
- FS-8** Consideration of resolution in the matter of the acquisition of property in Firebaugh, California
- FS-9** Consideration of contract award for West Hills Community College District Office relocatable repairs project
- FS-10** Consideration of change order no. 3 for the West Hills College Coalinga Farm of the Future ag science facility
- FS-11** Consideration of notice of completion for the West Hills College Coalinga Farm of the Future ag science facility
- FS-12** Consideration of the West Hills Community College District Five Year Construction Plan (2014-2018)
- FS-13** Consideration of Initial Project Proposals (IPPs):
  - West Hills College Coalinga Speech Arts Music (SAM) Modernization
  - West Hills College Lemoore Instruction Center Expansion
  - North District Center, Firebaugh Environmental Lab
  - West Hills College Lemoore Field Sports

- West Hills College Lemoore Institutional Supportive Services Expansion
  - West Hills College Lemoore Library Expansion
- FS-14** Consideration of Final Project Proposals (FPPs):
- West Hills College Coalinga Instructional Replacement
  - West Hills College Lemoore Instructional Center

**VI. Personnel Services**

- PS-2** Public comments on initial proposal from California School Employees Association, Chapter 429

**VII. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: September 18, 2012

**VIII. Closed Session**

- Discussion of Land Acquisition/Disposition (as per Government Code Section 54956.8). Property: Lemoore, California; Firebaugh, California
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

**IX. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Felton, Kwaun	Food Services Manager Classified Management West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 18 Step 1	District	7/25/12	Change to start date (7/25/12 instead of 8/1/12)
Jackson, Sonja	After School Program Site Coor. Classified West Hills College Lemoore Placement in Avenal	19 hrs/wk 11 mo/yr	Range 40 Step A	Grant	8/20/12	

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Magana, Marisol	Home Instruction Teacher North Dist Center Child Dev Center Placement in San Joaquin	40 hrs/wk	Range 40 Step A	Grant	8/29/12 – 12/31/12	
Shortnacy, Sheryl	After School Program Site Coor. West Hills College Lemoore Placement at Liberty Middle School	40 hrs/wk	Range 40 Step A	Grant	8/29/12 – 12/31/12	

### 3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Aguilar, April	After School Program Activity Spec. 19 hrs/wk, 10 mo/yr Range 32, Step A	After School Program Site Coordinator 19 hrs/wk, 11 mo/yr Range 40, Step A	8/13/12	

### 4. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Nguyen, Truc	PC LAN System Specialist West Hills Community College District	8/12/12 – 9/12/12	FMLA Request

### 5. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Barabe, Cathy	Director of Grants West Hills Community College District	12/31/12
Lopez, Patricia	Home Instruction Teacher North Dist. Center Child Development Center Placement in San Joaquin	8/22/12

**5. Resignations / Retirements / Releases During Probation / Terminations (CONTINUED...)**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>
Pauwells-Lopez, Erika	Child Development Center Associate Teacher West Hills College Lemoore	8/17/12
Richerson, Melissa	Human Resources Analyst West Hills Community College District	9/7/12
Rubio, Elizette	After School Program Activity Specialist West Hills College Lemoore	6/29/12