



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - August 28, 2007

**Location: West Hills Community College District Office Board Room
9800 Cody Street - Coalinga, CA 93210**

Time: 3:10 p.m. (time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Faye Mendenhall, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Mr. Robert Wallace, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
 - Video Production Class, Student Projects - Dr. Kyalo Mativo
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
 - Special Facilities Districts

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-5 Minutes
- CA-6 Warrants
- CA-7 Quarterly Financial Status Report, 311Q
- CA-8 Personnel Transactions

IV. Chancellor's Office

- CO-4 Consideration of revised Board Policy 2730, Board Member Health Benefits, to comply with current Government Code

V. Fiscal Services

- FS-3 Fiscal Services Report
- FS-4 Consideration of 2007-2008 Fiscal Year Budget
- FS-5 Consideration of the District's participation in the 2007 Chancellor's Office Tax Offset Program (COTOP)
- FS-6 Consideration of resolution to authorize amendment to the JPA agreement relating to the issuance of a private letter ruling from the IRS
- FS-7 Consideration of resolutions in the matter of the District's submission of the Final Project Proposals for the following projects:
 - West Hills College Coalinga Initial Buildings Modernization, Phase 2
 - West Hills College Lemoore Instructional Center
- FS-8 Consideration of West Hills Community College District Five Year Construction Plan

VI. Personnel Services

- PS-3 Consideration of revised job description
 - Director of Westside Institute of Technology

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: September 25, 2007

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 1

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

IX. Adjournment

Personnel Transactions

1. New Hires – Administrative

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Larson, Richard	Director of the Farm of the Future West Hills College Coalinga	40 hrs/wk	Range 42 Step 7	District	9/18/07	Replacement for Larry Rathbun

2. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Droker, Stephanie	Work Experience Instructor West Hills College Lemoore	177 day contract	Class II Step 3	Grant/ District	8/9/07	New position
Simon, Giselle	Interim EOPS Counselor West Hills College Lemoore	90 day contract	Class IV Step 4	Grant	7/16/07	Temporary replacement for Frank Renteria

3. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Bass, Leonard	Business Account Specialist One Stop Office	40 hrs/wk 12 mo/yr	Range 57 Step B	Grant	7/1/07	New position
Cordero, Kimberly	Bookstore Assistant I West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 32 Step A	Auxiliary	8/13/07	Replacement for Candid Dodd
Garcia, Angela	Child Dev. Center Associate Teacher West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 30 Step A	Grant	8/1/07	Replacement for Jessica Kemp
Gaytan, Adriana	Child Dev. Center Associate Teacher West Hills College Lemoore	40 hrs/wk, 12 mo/yr	Range 30 Step A	Grant	8/2/07	Replacement for Valerie Babbe
Murrieta, Edith	Child Development Center Teacher West Hills College Lemoore	19hrs/wk 12 mo/yr	Range 40 Step A	Grant	8/16/07	Replacement for Theresa Castleman
Ornelas, Maria	Child Development Center Teacher Avenal Child Development Center	35 hrs/wk 9 mo/yr	Range 40 Step A	Grant	8/2/07	New position
Pappas-Sorricks, Sheila	Financial Aid Assistant I West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 33 Step A	Grant	8/1/07	Replacement for Beatriz Ramos
Paz, Dulce	Child Development Center Teacher Avenal Child Development Center	19 hrs/wk 9 mo/yr	Range 40 Step A	Grant	8/11/07	
Pulido, Jorge	After School Assistant Coordinator West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 42 Step A	Grant	9/1/07	
Toledo, Juan	Office Assistant San Joaquin Child Dev. Center	40 hrs/wk, 10 mo/yr	Range 29 Step B	Grant	8/22/07	New position
Torres, Felicia	Marketing Assistant District Office	40 hrs/wk 12 mo/yr	Range 40 Step B	District	8/10/07	Replacement for Monica Santino
Torrez, Anita	Child Development Center Teacher Avenal Child Development Center	19 hrs/wk 9 mo/yr	Range 30 Step A	Grant	8/14/07	New position
Yliz, Alma	Child Dev. Center Associate Teacher West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 30 Step A	Grant	8/14/07	Replacement for Paly Zamudio

4. New Hires – Classified Management

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Puga, Erika	State Preschool Supervisor Avenal Child Development Center	40 hrs/wk 9 mo/yr	Range 12 Step B	Grant	8/1/07	New position
Thompson, Tammy	Early Education Coordinator San Joaquin Child Dev. Center	40 hrs/wk 12 mo/yr	Range 27 Step A	Grant	8/2/07	New position

5. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Fortune, Allen	Advising Specialist West Hills College Lemoore	19 hrs/wk	Range 56 Step A	Grant	8/29/07 – 12/31/07	Seasonal help during peak periods
Stivers, Cheryl	Advising Specialist West Hills College Lemoore	19 hrs/wk	Range 56 Step A	Grant	8/29/07 – 12/31/07	Seasonal help during peak periods
Robb, Thomas	High Technology Access Specialist West Hills College Lemoore	19 hrs/wk	Range 65 Step A	Grant	8/30/07 – 12/14/07	Temporary replacement for Pam Williams
Young, Ashley	Student Services Assistant West Hills College Lemoore	19 hrs/wk	Range 36 Step A	Grant	8/29/07 – 12/31/07	Seasonal help during peak periods

6. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Folsom, Karen	Duplicating Services Assistant	8/18/07 – 2/18/08	Extended leave of absence

7. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Avila, Pedro	Director of Institutional Effectiveness, Planning and Web Services	Director of Institutional Effectiveness and Planning/Accreditation Liaison	7/1/07	Title change
Castillo, David	Interim Associate Director of Vocational Educational Services	Interim Director of Westside Institute of Technology	7/1/07	Title change
Goldsmith, Carole	Director of Workforce Development/ Title V/VTEA	Director of Workforce Development/ Title V/VTEA/Vocational Education	7/1/07	Title change
Kincade, Susan	Dean of Learning Resources	Dean of Learning Resources and Web Services	7/1/07	Title change
Stieve, Karen	Financial Aid Assistant I West Hills College Lemoore Range 33, Step C	Work Study Coordinator West Hills College Lemoore Range 42, Step A	7/1/07	Reclassification
NAME TO BE ANNOUNCED	TO BE ANNOUNCED	Director of Athletics/Health & Physical Education West Hills College Lemoore	TO BE ANNOUNCED	

8. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Bellamy, Russell (James)	Library Technician West Hills College Lemoore	8/31/07	Resignation
Buckley, Shelley	Director of Health Careers West Hills College Coalinga	8/31/07	Resignation
Haury, Dave	Bookstore Manager West Hills College Coalinga	8/2/07	Resignation
Leaton, Martha	Security Guard West Hills College Coalinga	7/30/07	Release during probation
Redding, Desiree	Child Development Center Assistant West Hills College Coalinga	7/31/07	Resignation
Smith, Dixie	Performing Arts Instructor West Hills College Coalinga	8/10/07	Retirement
Todd, Donna	Allied Health Instructor in Psychiatric Technician Program West Hills College Coalinga	8/24/07	Resignation