



## WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

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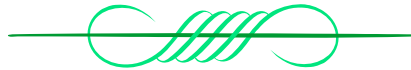
### AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - August 24, 2010

**Location:** West Hills Community College District Office Board Room  
9800 Cody Street - Coalinga, CA 93210

**Time:** 3:15 p.m. (time approximate after Financing Corporation meeting)

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



#### I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.*

#### II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. John Ieronimo, CSEA President
- Student Trustee Report - Mr. Ryan Cardoza, SGA President, West Hills College Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
  - ARCC Report
  - Draft Strategic Planning Report

### III. Consent Agenda

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-7 Minutes
- CA-8 Warrants
- CA-9 Payroll Check Replacement
- CA-10 Declaration of Surplus Property
- CA-11 Personnel Transactions

### IV. Chancellor's Office

- CO-4 Consideration of resolution in the matter of child care:
  - Prekindergarten and Family Literacy Program Grant No. CPKS-0015-10-6213-00-0
- CO-5 Consideration of appointment to Citizens' Bond Oversight Committee, SFID #1 (Northern Area)
- CO-6 Consideration of revised mission statement for West Hills College Coalinga
- CO-7 Review of Board Policies and Administrative Procedures
  - Board Policy and Administrative Procedure 6550, Disposal of Property
  - Board Policy and Administrative Procedure 5800, Prevention of Identity Theft in Student Financial Transactions
  - Board Policy and Administrative Procedure 5850, Missing Student Notification
  - Board Policy 6818, Ergonomics Program

### V. Fiscal Services

- FS-5 Fiscal Services Report
- FS-6 Consideration of 2010-2011 Fiscal Year Budget
- FS-7 Consideration of purchase of property located at 819 and 825 O Street, Firebaugh, California
- FS-8 Consideration of change order for West Hills College Coalinga Wellness Center project
- FS-9 Consideration of bid award for West Hills College Lemoore Building 200 Roof Repairs project
- FS-10 Consideration of bid award for San Joaquin Center Remodel project
- FS-11 Consideration of bid award for equipment for West Hills College Coalinga Wellness Center and West Hills College Lemoore Multi Use Sports Complex

- FS-12**            Consideration of bid award for West Hills College Coalinga Farm of the Future Ag Science Facility project

**VI. Personnel Services**

- PS-3**            Consideration of new classified job description:
- Community Center Specialist

**VII. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: September 28, 2010

**VIII. Closed Session**

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation (as per Government Code Section 54956.9). 2 cases

**IX. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Bailey, Justin	Equipment and Event Coordinator West Hills College Coalinga (Classified position)	40 hrs/wk 12 mo/yr	Range 42 Step A	District	8/2/10	
Cowden, Joy	Coordinator of Special Grants District Office (Classified management position)	19 hrs/wk 12 mo/yr	Range 21 Step 7	Grant	9/1/10	New position
Fortune, Allen	Psychology Instructor West Hills College Lemoore (Certificated position)	177-day contract	Class IV Step 8	District	8/12/10	New position; temporary 1 year contract
Gamino, Dora	Child Development Center Assistant West Hills College Lemoore (Classified position)	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	8/2/10	Replacement for Margarite Mahon
Mitchell, Jody	Psychiatric Technician Instructor West Hills College Coalinga (Certificated position)	177-day contract	Class I Step 10	District	8/12/10	Replacement for Leisa Wyman; temporary 1 year contract
Todd, Donna	Psychiatric Technician Instructor West Hills College (Certificated position)	177-day contract	Class I Step 10	District	8/16/10	Replacement for Tina Rolfsema; temporary 1 year contract

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Cervantes, Jose David	Security Guard West Hills College Coalinga	19-40 hrs/wk	Range 32 Step A	District	8/25/10 – 12/31/10	Temporary employee during recruitment

### 3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Souza, Tina	Secretary West Hills Comm. College Foundation Grant Funded	Secretary West Hills College Lemoore District/Grant Funded	9/1/10	Voluntary Transfer; Replacement for Elva Torres

### 4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Davis, Eric	Business Account Specialist West Hills College Coalinga	7/30/10
Martinez, Monica	Child Development Center Associate Teacher West Hills College Coalinga	7/30/10
Robinson, Andre	Custodian/Groundskeeper District Office	7/23/10