



**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**July 22, 2014**



**1. Call to Order / Open Session**

President McKean called the meeting of the Board of Trustees to order at 3:12 pm.

Board members present:

Mark McKean, President  
Nina Oxborrow, Vice President  
Jack Minnite, Clerk  
Jeff Levinson  
Edna Ivans  
Jack Minnite  
Len Falter

Administrators present:

Frank Gornick, Chancellor  
Ken Stoppenbrink, Deputy Chancellor  
Stu Van Horn, Vice Chancellor of Educational Services and Workforce Development  
Becky Cazares, Director of Human Resources  
Sylvia Dorsey-Robinson, Vice Pres. of Student Services, West Hills College Lemoore  
Sandy McGlothlin, Vice President of Student Services, West Hills College Coalinga  
Keith Stearns, Assoc. Vice Chancellor of Academic and Information Services/Registrar  
Frances Squire, Executive Director of West Hills Community College Foundation  
Anita Wright, Director of Grants  
Tom Wixon, Director of Marketing

**A. Introduction of Guests**

There were no guests introduced at this time.

**B. Public Comments**

There were no public comments made at this time.

**2. Reports from Organizations / Colleges / District Office**

**A. Academic Senate Report** – Mr. Jeff Wanderer, Academic Senate President for West Hills College Coalinga, was not present to report at this time.

Mr. Joel Rogers, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

**B. WHCFA Report** – Mr. Ken Sowden, WHCFA President, was not present to report at this time.

**C. CSEA Report** – Mr. Keith Brock, CSEA President, was not present to report at this time.

**D. West Hills College Coalinga and North District Center, Firebaugh** – In the absence of Dr. Carole Goldsmith, President, Ms. Sandy McGlothlin reported on recent challenges at the Farm of the Future with regard to a broken water pipe. She recognized Mr. Tim Ellsworth, Ms. Sharon Freeman, and Mr. Justin Hampton for their work in keeping things running. She also expressed her thanks to Mr. Clint Cowden and some of the agriculture students for getting the water flowing again. Ms. McGlothlin reported on the water leak at the North District Center, explaining that the front lobby was flooded. The North District Center staff worked together to take care of things in the building and contractors have fixed the problems. Ms. McGlothlin reported on a recent issue in the area of athletics, stating that the Athletic Director self-reported to the California Community College Athletic Association concerning recruiting. The matter has been resolved. She explained that staff mistakenly “jumped the gun” with regard to following a recruiting rule that did not go into effect until July 1. The penalty has been revoked and the football program is on probation. This matter will not be detrimental to students. Ms. McGlothlin commented on various youth camps that have been providing great opportunities this summer. The first draft of the Student Support Services Plan (SSSP) is being reviewed. This is the new version of the old matriculation plan. New orientation for students should be in place by the end of the fall semester. Ms. McGlothlin also discussed the Student Equity Plan and stated that \$100,000,000 has been earmarked by the state for student success and equity programs. Dr. Frank Gornick initiated brief discussion on the new funding formula.

**E. West Hills College Lemoore** – In the absence of Mr. Don Warkentin, President, Ms. Sylvia Dorsey-Robinson commented that many of the items discussed by Ms. McGlothlin are paralleled at West Hills College Lemoore. They are also working on the SSSP and Student Equity Plan. These plans will need to be reviewed by the Board of Trustees at a later date. West Hills College Lemoore has also been busy with youth activities. She commented on the activities of the 5Cs Camp and Upward Bound. Ms. Dorsey-Robinson reported that staff are collaborating on a transfer kick off event. With regard to the Achieving the Dream initiative, a planning event is scheduled for August 13-15. West Hills College Lemoore is fortunate to have data and leadership coaches for this endeavor.

### 3. Consent Agenda

The following consent agenda items were approved on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried on the following votes: Ayes: 7 (McKean, Oxborrow, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 0; Abstain: 0

- A. **Minutes** – The minutes of the June 24, 2014 regular meeting were approved as submitted.
- B. **Warrants** – The warrants were approved as submitted.
- C. **Quarterly Financial Status Report (311Q)** – The Quarterly Financial Status Report (311Q) for the quarter ending June 30, 2014 was approved as submitted.
- D. **District Appropriations Limit (Gann Limit) for 2014-2015** – The District Appropriations Limit (Gann Limit) worksheet for 2014-2015 was approved as submitted.
- E. **Personnel Transactions** – The list of personnel transactions was approved as submitted.

### 4. Chancellor's Office

- A. **Chancellor's Report** – Dr. Frank Gornick, Chancellor, introduced Ms. Frances Squire who provided an update on the West Hills Community College Foundation. Ms. Squire reported that it has been a good summer for the Foundation. She discussed the \$40,000 donation from Chevron who also funded a science camp in Coalinga; highlights of the President's Scholars Program; the partnership with Keller Motors and subsequent commercial; the annual Foundation golf tournament; and \$10,000 donation from Borba Farms. Ms. Squire reported that Mr. Phil Larson, Fresno County Board of Supervisors, will be joining the Foundation Board in the fall. She also discussed the Engineering Scholars Program and Osher scholarships, and encouraged individuals to submit names of potential donors.

Dr. Gornick discussed the Lease/Lease Back concept and asked for questions and comments from the Board of Trustees. President McKean commented that \$13.4 million was estimated for the student center project and the bid came in at \$19.1 million. He questioned the reason for the large difference. Mr. Kevin Cobb, AP Architects, discussed using recent construction numbers. He reported that when a general contractor bids a project they use sub-contractors.

Trustee Levinson noted for the record that he has not participated in the conversation as he has a potential conflict of interest.

Dr. Gornick explained that we do not want to accept the \$19.1 million bid at this time.

Dr. Gornick discussed the possibility for an education technology bond. He introduced Mr. Dale Scott, Dale Scott and Company, who provided a presentation and discussed interest rates and taxpayer savings with regard to a bond. Dr. Gornick stated that he wants to stay below \$10 per \$100,000 of assessed valuation.

President McKean commented on the matter and questioned if this is something we really need for the District at this time and the possibility of giving up good will. He stated that he does not know how the community will react and he does not think this election will bring forward excitement. Mr. Scott stated that the Board needs to determine if technology is something that is really needed.

Dr. Gornick stated that part of his role is to be responsible to the Board on where we need to go as a District. Ten years from now most of the Board members will not be at the table any longer. His concern is for who will be sitting here and the fact that we can put restrictions on the dollars for a future board or choose not to issue the bonds to make sure that part of our future is intact. He stated that it is part of his responsibility to leave a legacy of technology in the District and Board members are also responsible for that legacy. We cannot rely on the State of California for the funding.

Trustee Falter stated that he is concerned about the impact of technology and not caring for the future. We need to think about the students that will be attending West Hills College. He stated that he thinks a technology bond will be good for us.

Trustee Cantu commented on the Certificates of Participation (COPs) and leaving the District in a better position, stating that we are on the profit side of COPs and maybe we can earmark some of those dollars for technology.

Trustee Minnite commented on the rate per \$100,000 of assessed value and how it will affect the people in the Firebaugh area. He stated that the cumulative effect of this bond and the previous West Hills bonds will amount to \$35 - \$50 per \$100,000 of assessed value per year. He commented on the burden to the taxpayer and stated that it is something the Board needs to consider.

Trustee Ivans stated that she thinks the people will support a technology bond. President McKean disagreed, stating that it is not right to encumber any future Board member with a decision made by the current Board. It may or may not be a benefit to the future Board.

Trustee Ivans stated that it is her understanding that we do not have to issue the bonds. Mr. Scott confirmed and stated that five yes votes are needed for adoption of the resolution.

- B. Resolution – Bond Election** – The resolution in the matter of ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on

November 4, 2014 was adopted on a motion by Trustee Ivans, seconded by Trustee Falter, and carried on the following votes (taken by roll call): Ayes: 6 (Oxborrow, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 1 (McKean); Absent: 0; Abstain: 0

## 5. Educational Services

**A. Vice Chancellor's Report** – Dr. Stu Van Horn, Vice Chancellor of Educational Services and Workforce Development, stated that a summary report of the recent Essential Elements event has been received.

**B. 2014 Student Success Scorecard Presentation** – Dr. Van Horn introduced Mr. Keith Stearns and Mr. Kyle Crider who presented the Student Success Scorecard. Mr. Stearns explained that the information is a mandated presentation of the Scorecard data which was previously referred to as the ARCC Report.

**C. Resolutions – Child Development Centers** – The following resolutions in the matter of the District's Child Development Centers were adopted on a motion by Trustee Ivans, seconded by Trustee Cantu, and carried on the following votes: Ayes: 7 (McKean, Oxborrow, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 0; Abstain: 0

- CPKP-4014-6213-00-4
- Child and Adult Care Food Program, 2014-2015

## 6. Fiscal Services

**A. Fiscal Services Report** – Mr. Ken Stoppenbrink, Deputy Chancellor, provided the fiscal services report. He reported that the district is 100% through the fiscal year. General fund 11 revenues are at 84% and general fund 11 expenditures are at 87.1%. General fund 12 revenues are at 66.1% and general fund 12 expenditures are at 66.3%.

**B. Claim for Damages** – The claim for damages submitted by Farley Law Firm on behalf of the City of Avenal and its citizens was denied on a motion by Trustee Levinson, seconded by Trustee Oxborrow, and carried on the following votes: Ayes: 7 (McKean, Oxborrow, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 0; Abstain: 0

**C. Five Year Construction Plan for the West Hills Community College District** – The Five Year Construction Plan for the West Hills Community College District was presented for information only. Mr. Stoppenbrink explained that it is an annual report that is required to be shared with the Board of Trustees.

**D. Initial Project Proposals** – It was stated that the Initial Project Proposals for the following projects are submitted for information only:

- West Hills College Lemoore Field Sports
- West Hills College Coalinga Instructional Replacement, Phase I

**E. Final Project Proposal** – The resolution in the matter of the Final Project Proposal for the West Hills College Coalinga Speech, Arts, Music (SAM) Modernization project was approved on a motion by Trustee Levinson, seconded by Trustee Oxborrow, and carried on the following votes: Ayes: 7 (McKean, Oxborrow, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 0; Abstain: 0

## **7. Board Reports / Comments / Requests / Announcements**

### **A. Board Reports**

Trustee Cantu stated that it is always wonderful to learn about new bonds.

Trustee Minnite had no comments at this time.

Trustee Ivans stated that she appreciates all of the reports and good information provided.

Trustee Falter stated that it is good to see the Osher scholarship come to fruition.

Trustee Oxborrow commented that she hopes everyone is enjoying their summer. She stated that the reports are great and expressed her thanks to the donors.

Trustee Levinson had no comments at this time.

President McKean thanked everyone for a good meeting and good reports.

**B. Announcement of Next Board Meeting** – President McKean announced that the next regular meeting of the Board of Trustees is scheduled for August 26, 2014. He initiated brief discussion concerning the meeting date. Dr. Gornick stated that his office will be in contact with the Board members and any changes in dates or times will be posted on the website.

## **8. Closed Session**

The meeting was adjourned to closed session at 6:00 pm.

**A. Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)**

**B. Conference with Labor Negotiator (as per Government Code section 54957.6). Agency negotiators: Chancellor; Deputy Chancellor. Employee organizations: CSEA; CTA**

**C. Conference with Labor Negotiator (as per Government Code section 54957.6). Agency negotiators: Chancellor; Deputy Chancellor. Employee organizations: CSEA; CTA**

**D. Public Employee Performance Evaluation (as per Government Code section 54957). Title: Chancellor**

**9. Adjournment**

There being no further business before the Board of Trustees, the meeting was adjourned at 7:20 pm.

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Jack Minnite  
Clerk of the Board of Trustees

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