



WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

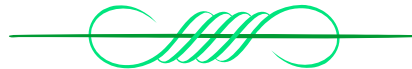
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - June 28, 2011

Location: West Hills Community College District - Board Room
9800 Cody Street - Coalinga, CA 93210

Time: 3:15 p.m. (time approximate following Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Mr. Michael Burke & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report - Mr. Ken Sowden, WHCFA President
- CSEA Report - Mr. John Ieronimo, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
 - Service Recognition Presentation

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-59 Minutes
- CA-60 Warrants
- CA-61 Records Destruction Annual Report
- CA-62 Declaration of Surplus Property
- CA-63 Adult/Student Temporary Salary Schedule
- CA-64 Personnel Transactions

IV. Chancellor's Office

- CO-63 Consideration of resolution in the matter of authorizing the Chancellor and College Presidents to legally sign for district and college contractual grant agreements for fiscal year 2011-2012
- CO-64 Consideration of Curriculum Committee Action Report for West Hills College Coalinga, Spring 2011
- CO-65 Consideration of Curriculum Committee Action Report for West Hills College Lemoore, Spring 2011
- CO-66 Consideration of Administrative Procedure 4020, Program, Curriculum, and Course Development

V. Fiscal Services

- FS-47 Fiscal Services Report
 - JPA Insurance Update
 - Retiree Health Benefits Plan Update
- FS-48 Review of District Appropriations Limit (Gann Limit) for 2011-2012
- FS-49 Consideration of 2011-2012 tentative budget
- FS-50 Consideration of contract award for new servers and storage upgrades

VI. Personnel Services

- PS-17 Consideration of revised administrative job description
 - Associate Dean of Student Services
- PS-18 Consideration of new administrative job description
 - Associate Vice Chancellor of Education Services and Information Technology
- PS-19 Consideration of administrative salary schedule; administrative contracts; title/range changes and salary schedule advancements for administrative and confidential employees

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: July 26, 2011

VIII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CSEA; CTA. Unrepresented employees: Administrative; Management; Confidential.
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Allison, Angela	Interim Dir of Special Grant Programs (Administrative) District Office	40 hrs/wk 12 mo/yr	Range 41 Step 2	Grant	7/1/11	New position; 1 year interim
Higgins, Tawney	After School Prog. Site Coordinator (Classified) West Hills College Lemoore (placement at Avenal Elementary)	19 hrs/wk 11 mo/yr	Range 40 Step A	Grant	8/8/11	New position
Inman, April	After School Prog. Activity Specialist (Classified) West Hills College Lemoore (placement in Kettleman City)	19 hrs/wk 11 mo/yr	Range 32 Step A	Grant	8/8/11	New position
Plata, Marlo	Security Guard (Classified) West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 32 Step A	District	6/13/11	Replacement for Amber Piggue
Robinson, Kirsten	After School Prog. Activity Specialist (Classified) West Hills College Lemoore (placement in Avenal)	19 hrs/wk 11 mo/yr	Range 32 Step A	Grant	8/8/11	New position
Rojas, Cristina	After School Prog. Asst. Coordinator (Classified) West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 42 Step A	Grant	8/1/11	New position
Rubio, Elizette	After School Prog. Activity Specialist (Classified) West Hills College Lemoore (placement in Avenal)	19 hrs/wk 11 mo/yr	Range 32 Step A	Grant	8/8/11	New position

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Shults, Megan	Program Assist., Farm of the Future West Hills College Coalinga	40 hrs/wk	Range 36 Step A	Grant	6/29/11 – 9/30/11	
Yepez, Norma	Accounting Services Tech I District Office	40 hrs/wk	Range 49 Step A	District	6/29/11 – 12/31/11	

3. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Souza-Yanez, Tina	Secretary West Hills College Lemoore	6/1/11 – 5/31/12	FMLA Request; time will be used as needed

5. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Alexander, Adriana	After School Program Activity Specialist West Hills College Lemoore	6/2/11
Balcazar, Priscilla	Research Assistant West Hills Community College District	12/31/11
Clement, Bob	Director of Athletics, Health & Physical Ed. West Hills College Lemoore	6/30/11
Covarrubias, Kayla	After School Program Activity Specialist West Hills College Lemoore	6/3/11
Cox, Jana	Director of Financial Aid West Hills Community College District	6/30/11
Jimenez, Donna	Senior Secretary West Hills College Lemoore	3/21/11
Ringo, Kristina	After School Program Activity Specialist West Hills College Lemoore	6/3/11
Robinson, Daisy	Child Development Center Teacher West Hills College Coalinga	6/13/11
Shults, Lainey	Program Assistant, Farm of the Future West Hills College Coalinga	6/29/11
Whitener, Susan	Assoc. Vice Chancellor of Ed. Planning West Hills Community College District	7/1/11