



WEST HILLS COMMUNITY COLLEGE DISTRICT

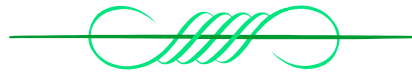
Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - February 22, 2005

Location: West Hills Community College District Board Room
9800 Cody Street - Coalinga, CA 93210

Time: 3:10 p.m. (time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Mr. Marlon Hall & Mr. David Rengh, Academic Senate Presidents
- WHCFA Report - Mr. John Bart, WHCFA President
- CSEA Report - Mr. Tony Garcia, CSEA President
- ASB Report - Mr. Willie Lee, Student Government Association President
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Anthony Tricoli, President
- West Hills College Lemoore - Mr. Don Warkentin, Interim President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
 - Mr. Bill Skinner, Consultant for the City of Coalinga Planning Commission will provide a presentation on the master plan for the old school farm property
 - Dr. Frank Gornick will provide a presentation on the policy and procedure review process

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board

member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-32** Minutes of January 11, 2005; January 25, 2005; February 4, 2005; and February 10, 2005 Board meetings
- CA-33** Warrants
- CA-34** Declaration of Surplus Property
- CA-35** Change in Bid Threshold
- CA-36** Personnel Transactions

IV. Chancellor's Office

- CO-16** Review of Curriculum Committee Action Report, Fall 2004 for West Hills College Coalinga
- CO-17** Consideration of curriculum for AOJ 56, Hospital Peace Officer Training Academy
- CO-18** Consideration of Board Policies and Administrative Procedures
- New Board Policy 7100, Commitment to Diversity
 - New Board Policy 7120, Recruitment and Selection
 - New Board Policy 3420, Equal Employment Opportunity
 - New Board Policy 7130, Compensation
 - Revised Board Policy and Administrative Procedure 7210, Employment of Academic Employees
 - Revised Board Policy 7230, Employment of Classified Employees
 - New Board Policy 7240, Employment of Confidential Employees
 - Revised Board Policy and Administrative Procedure 7250, Employment of Administrators
 - New Board Policy 7260, Employment of Classified Managers

V. Fiscal Services

- FS-33** Fiscal Services Report
- FS-34** Presentation and consideration of Auditor's Report for 2003-2004
- FS-35** Consideration of resolution in the matter of the District's participation in the 2005-2006 Piper-Jaffray California Cash Reserve Program (Tax and Revenue Anticipation Notes – TRANs)
- FS-36** Consideration of substitution of site utilities subcontractor for West Hills College Lemoore, Phase 2B Initial Buildings project
- FS-37** Consideration of the following change order:
- Change Order No. 4 – West Hills College Coalinga Library Expansion project

VI. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: March 8, 2005

VII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: Grant v. West Hills Community College District, et al; West Hills Community College District v. Doucette, et al
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Conference with Labor Negotiators (as per Government Code Section 54957.6). Agency negotiator: Director of Human Resources. Employee organizations: CTA; CSEA

VIII. Adjournment

Personnel Transactions

1. New Hires

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Date | Additional Information |
|-----------------|---|---------------------------|--------------------|----------|----------------|-----------------------------------|
| Lopez, Paul | Security Guard West Hills College Coalinga | 19 hrs/week 12 mo/year | Range 32 Step A | District | 2/1/05 | New position |
| Meza, Martha | Child Development Center Assistant Avenal Infant Center | 19 hrs/week 9 mo/year | Range 23 Step A | Grant | 2/1/05 | Replacement for Guadalupe Camacho |
| Ramirez, Alicia | Child Development Center Assistant West Hills College Coalinga | 19 hrs/week 12 mo/year | Range 23 Step A | Grant | 2/1/05 | Replacement for Brianna McSheehy |

2. Temporary Hires

| Name | Title & Location | Schedule | Salary Placement | Funding | Effective Dates | Additional Information |
|-------------------|--|-------------|--------------------|-----------|----------------------|---|
| Bustamante, Peter | Media Specialist West Hills College Coalinga | 40 hrs/week | Range 50 Step A | District | 2/23/05 – 6/30/05 | Temporary replacement for Andrea Robinson |
| Giron, Isauro | Food Service Manager/Cook West Hills College Coalinga | 40 hrs/week | Range 15 Step A | Auxiliary | 1/31/05 – 6/30/05 | Temporary replacement for Michael Montoya |
| Hesler, Janie | Special Education Coordinator District Office | 40 hrs/week | Range 33 Step A | Grant | 2/4/05 – 6/30/05 | Temporary replacement for Bonnie Mullen |

3. Changes in Assignment

| Name | Current Assignment | Change | Effective Date | Additional Information |
|----------------|--|---|----------------|-------------------------------|
| Solorio, Erica | Child Development Center Assistant West Hills College Coalinga 19 hrs/week, 12 mo/year Range 23, Step B Grant funded | Child Dev. Center Associate Teacher West Hills College Coalinga 19 hrs/week, 12 mo/year Range 30, Step A Grant funded | 1/25/05 | Replacement for Anita Hatcher |

4. Resignations / Retirements / Releases During Probation / Terminations

| Name | Title & Location | Effective Date | Additional Information |
|------------------|--|----------------|---------------------------------------|
| Limon, Estrellia | Custodian San Joaquin Child Development Center | 2/4/05 | Release during probation |
| Montoya, Michael | Food Service Manager/Cook West Hills College Coalinga | 2/4/05 | Resignation date extended from 2/1/05 |
| Oxford, Laura | Custodian West Hills College Coalinga | 1/20/05 | Resignation |