



West Hills College Registration Checklist

This guide is intended to help you prepare for successful admission to West Hills College.

<p>1. Complete a WHC Web Application. Access the WHC application by visiting the WHC website at www.westhillscollge.com and clicking on the link Admission Instructions. Select WHC Coalinga campus. Click on Apply for Admission. After reading the Admission Application Instructions, click on Apply Online Now. Begin Application for West Hills College and click New User. Please read all directions, fill out and submit application, and print a copy of the confirmation page for your records.</p>	<p>Username:</p> <p>Password:</p>
<p>2. Take the WHC Placement Test. All students registering for Math or English classes and pursuing a certificate/degree/transfer program will need to take the placement test. Access the placement test schedule at www.westhillscollge.com/coalinga/, look for the Admission and Financial Aid section and click on the placement tests and orientations from the drop down menu.</p>	<p>For more information contact:</p> <p>559-934-2174</p>
<p>3. My West Hills College Portal. Make sure that your username and password are working properly. Your username is your firstandlastname all together. Your default password will include the word My your six digit birthday MMDDYY and the last four digits of your social security number xxx-xx-XXXX (MyMMDDYYXXXX). Need help? Follow the directions to check your username or call the help desk at 1-800-266-1114 ext. 2002 or email helpdesk@whccd.edu.</p>	<p>Username:</p> <p>Password:</p>
<p>4. Meet with a WHC Counselor or Advisor. Meet with a WHC Counselor or Advisor to go over and understand your placement test scores. A counselor can provide valuable information about West Hills College, the certificate/degree/transfer requirements, registration, email, information available on the website, educational plans, and etc. Call 559-934-2300 for an appointment.</p>	<p>I will meet with a counselor on:</p>
<p>5. Register for WHC Classes. Look over Class Schedule at www.westhillscollge.com. Select classes and develop a schedule. Register for selected classes through MyWestHills under My Services-Registration. Payment is due within 24 hours. If Financial Aid is covering your tuition costs, make sure your financial aid is completed and awarded! For financial aid information you may contact 559-934-2310.</p>	<p>Summer and Fall-April</p> <p>Spring-October</p> <p><i>*Dates subject to change.</i></p>

For more information see our website at www.westhillscollge.com/coalinga or call 559-934-2300