

**WEST HILLS COLLEGE COALINGA  
CURRICULUM/GENERAL EDUCATION COMMITTEE**

**June 24, 2008**

**Room B-3**

**4:00p.m. – 4:50p.m.**

**MINUTES**

**Voting Members:** C. Cowden, R. Mayer, S. McGlothlin, M. Magnuson, K. Sowden, S. Sutherland, S. Shepard, J. Stearns, K. Wilds

**At-Large Non-Voting Members:** D. Georgatos, S. Whitener, M. Lourenco

**Members Present:** M. Lourenco, R. Mayer, S. Shepard, K. Sowden, S. Sutherland, K. Wilds

**Members Absent:** C. Cowden, D. Georgatos, M. Magnuson, S. McGlothlin, J. Stearns, S. Whitner

**Others Present:** R. Rodriguez

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**1.0 Call to Order**

S. Shepard called meeting to order at 4:07p.m.

**2.0 Changes to the Agenda**

None

**3.0 Approval of Minutes from 5/9/08**

Tabled

**4.0 Items for Second Consideration**

**4.1 New Courses**

**4.1.1 FLSW 1 – Introduction to Swahili**

**• Course**

The committee reviewed course outline and recommendations were made. The Start up staffing dollar amount should be added (\$4,000).

A motion to approve new course FLSW 1 with the recommended changes was made by K. Wilds, seconded by R. Mayer; the motion passed unanimously.

<b>Action: 6/24/08</b>
<b>Effective Date: Fall 2009</b>
<b>Catalog: 2009-11</b>
<b>Certificate: AA</b>
<b>CSU Breadth: Y</b>
<b>IGETC: Y</b>

#### **4.1.2 Math 90 – Math for the Medical Professions**

- **Course**

Tabled

K. Sowden stated that he's still waiting for information that shows evidence that shows the need of adding this new course to assist the Psychiatric Technician students have better success rates.

R. Mayer stated that a new director has been hired and her name is Verma Hernandez.

#### **4.1.3 PE 002A – Pilates**

- **Course**

#### **4.1.4 PE 002B – Pilates Advanced**

- **Course**

A motion to handle PE 002A and PE 002B as one unit was made by K. Wilds, seconded by S. Sutherland; the motion passed unanimously.

The committee reviewed the course outlines for PE 002A and PE 002B and recommendations made the committee were incorporated.

The recommendations were that course number be changed to PE 002, and PE 003 since courses are not sequential, the number 11 on new course proposal form should have start up staffing fees and equipment fees, number 14 should be checked "No" and course outline number 7 the "N/A" should be removed.

A motion to move the new courses PE 002A, and PE 002B to a 3<sup>rd</sup> reading was made by K. Wilds, seconded by R. Mayer; the motion passed unanimously.

### **4.2 Course Revisions**

#### **4.2.1 GEOL 1 – Physical Geology**

- **Five-year review**

The committee reviewed the course outline and the following recommendation was made. Number 10 on course outline should not be removed and simply state no extra assignments.

A motion to accept the five-year review for GEOL 1 was made by K. Sowden, seconded by S. Sutherland; the motion passed unanimously.

- **DE**

The distance education was reviewed and recommended changes were incorporated.

A motion to accept the Distance Education Addendum for GEOL 1 on a 2<sup>nd</sup> reading stating that this course can be offered 100% online was made by K.

Sowden, seconded by S. Sutherland; the motion passed unanimously.

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<b>IGETC: Y</b>

#### **4.2.2 GEOL 3 – Historical Geology**

- **Five-year review**

The committee reviewed the course outline and the following recommendation was made. Number 10 on course outline should not be removed and simply state no extra assignments.

A motion to accept the five-year review for GEOL 3 on a 2<sup>nd</sup> reading was made by R. Mayer, seconded by K. Wilds; the motion passed unanimously.

- **DE**

A motion to accept the Distance Education Addendum for GEOL 3 on a 2<sup>nd</sup> reading stating that this course can be offered 100% online was made by K. Wilds, seconded by R. Mayer; the motion passed unanimously.

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<b>Catalog: 2009-11</b>
<b>Certificate: AA</b>
<b>CSU Breadth: Y</b>
<b>IGETC: Y</b>

#### **6.0 Items for First Consideration**

None

#### **7.0 Consent Agenda**

##### **7.1 Textbooks**

- **CRPSCI 1**
- **CRPSCI 6**

S. Shepard stated that these textbook revisions were submitted by C. Cowden.

Committee had no concern regarding the textbooks changes.

#### **8.0 Old Business**

##### **8.1 Lemoore Curriculum Update**

- Liberal Arts with an Emphasis in Communication and Critical Thinking (new program action 5/7/08)
- Liberal Arts with an Emphasis in Math and Science (new program action 5/7/08)

- Liberal Arts with Emphasis in Elementary Teacher Preparation (new program action 5/7/08)
- Child Development (Early Intervention Assistant Certificate) (revision to remove CD 20 and add CD 3 action 5/7/08)
- Art Program (revision to incorporate the Art 6A and remove 3A which had an existing number action 5/7/08)
- Art 3A (changed to Art 6A action 5/7/08)
- BUS 39 (five-year review action 5/14/08)
- BUS 74 (five-year review action 5/14/08)
- ESL 120/125/130/135 (five-year review action 5/14/08)
- CUL 53/57/59 (revision on units from 2 to 3 units to meet industry standards action 5/14/08)
- HIST 4A/B/20 (five-year review action 5/14/08)
- CUL 2/6/66 (new courses action 5/14/08)
- Human Services Program with the following options:
  - a. Human Services Certificate
  - b. Human Services – Eligibility Worker Certificate
  - c. Human Services – Mental Health Aide Certificate
  - d. Human Services-Social Work Assistant Certificate
  - e. Human Services – Substance Abuse Specialist Certificate
  - f. Human Services – Youth Worker Certificate
- SOC 5/6/7/10/SW21/22/23 (new courses for the new Human Services Program action 5/21/08)
- POLSCI 4 (new course action 5/21/08)
- PE 44 (new course (Fundamentals of Wrestling) action 5/21/08)

M. Lourenco updated the committee on curriculum process that has taken place at the WHC Lemoore Campus.

### **9.0 New Business**

S. Shepard updated on the committee on the approval of curriculum that has been reviewed on during the 2008 spring semester. The Curriculum Action Report has been created but it has not received Board approval. S. Shepard will keep everyone informed as that process takes place.

S. Shepard thanked faculty for all the hard work that took place during the 2008 spring semester.

### **10.0 Adjournment**

S. Shepard adjourned meeting at 4:50p.m.