

**WEST HILLS COLLEGE COALINGA
CURRICULUM/GENERAL EDUCATION COMMITTEE**

**April 4, 2008
10:30a.m.-12:30p.m.**

**Room B-3
MINUTES**

<p>Voting Members: C. Cowden, R. Mayer, S. McGlothlin, M. Magnuson, K. Sowden, S. Sutherland, S. Shepard, J. Stearns, K. Wilds</p>

<p>At-Large Non-Voting Members: D. Georgatos, S. Kincade, M. Lourenco</p>
--

Members Present: C. Cowden, D. Georgatos, M. Lourenco, R. Mayer, M. Magnuson, S. McGlothlin, S. Shepard, K. Sowden, J. Stearns, S. Sutherland, K. Wilds

Members Absent: S. Kincade, K. Sowden

Others Present: K. Mativo, J. Wanderer

1.0 Call to Order

Faculty- Chair S. Shepard called the meeting to order at 10:37a.m.

2.0 Changes to Agenda

PE Waiver removed from agenda

3.0 Approval of Minutes 3/14/08 and 4/4/08

4.0 Items For Second Consideration

4.1 Course Revisions

4.1.1 BIO 32 – Human Anatomy

• Five-year review

The committee reviewed the course outline and a notation has been placed on the justification of the course outline as requested by the committee that the WHCC biology faculty are in unanimous agreement that BIO 32 is best taught and learned in a face-to-face classroom and laboratory setting.

J. Wanderer stated that M. Burke did do some research and found only 3 other colleges that offer Human Anatomy with lecture online and lab f2f.

S. McGlothlin stated that this website can be used cvc.edu (curriculum virtual campus) is a good resource to use that will assist with viewing offerings in a distance education modality.

A motion to accept BIO 32 on a 2nd reading was made by K. Wilds, seconded by S. Sutherland; the motion passed with one opposition by J. Stearns.

J. Wanderer asked which direction should the department take now that course has been approved by curriculum committee.

J. Stearns and S. Shepard stated the next step will be that is sent to the Board of Trustee's for approval.

4.1.2 PA 42A – Film and Video Production

- Five-year review

The committee reviewed outline and changes are still needed.

D. Georgatos proposed a question whether communication had taken place with the Edward James Olmos Teatro de las Americas program. J. Stearns stated that it had not taken place.

K. Mativo stated that all 3 courses (PA 42A, B, and C) will have a title change to remove “television production” from the course title.

K. Mativo stated that this changes will reflect on how courses are being offered and no equipment available or funding to teach these courses as television production.

J. Stearns recommended that this revision be moved to a 3rd reading and she will communicate with Dr. Gornick regarding the issue with Edward Olmos Teatro Academy.

A motion to move the five-year review for PA 42A to a 3rd reading was made by C. Cowden, seconded by S. McGlothlin; the motion passed with one abstention by R. Mayer.

5.0 Items for First Consideration

5.1 New Course

5.1.1 AOJ 60.4 – Hospital Peace Officer Supplement (Experimental)

- Course

S. Shepard stated that this new experimental course is needed as a supplemental course to the existing Hospital Peace Officer course.

A motion to accept the experimental course AOJ 60.4 on a 1st reading was made by S. Sutherland, seconded by K. Wilds; the motion passed unanimously.

5.1.2 POLSCI 4 – Introduction to International Relations

- Course
- Prerequisite: ENG 51A

- DE

K. Wilds stated that this new course is in the area where his expertise his degree is in international relations.

The committee reviewed the new course outline and recommendations where made. New course proposal form #2 General Education box should be checked. A motion to move the new course POLSCI 4 to a 2nd reading was made by R. Mayer, seconded by S. McGlothlin; the motion passed unanimously.

a discussion took place whether the prerequisite should be changed to an advisory until the prerequisite data can collected to validate the prerequisite.

A motion to accept the prerequisite change of ENG 51A to an advisory for POLSCI 4 was made by S. Sutherland seconded C. Cowden; the motion passed with one abstention by K. Wilds.

A discussion took place regarding the Distance Education Addendum and committee recommended that the #1 on the DE addendum should be revised.

A motion to move DE addendum for POLSCI 4 to a 2nd reading was made by C. Cowden, seconded by S. McGlothlin; the motion passed with one abstention by K. Wilds.

5.1.3 FLSW 1 – Introduction to Swahili

- Course

K. Mativo stated that this new course will student more options in the foreign language area.

K. Mativo stated that he created this course at FCC and it was very successful.

A motion to move the new course of FLSW 1 to a 2nd reading was made by S. Sutherland, seconded by K. Wilds; the motion passed unanimously.

5.2 Course Revision

5.2.1 BUS 13B – Work for windows II

- Prerequisite: BUS 13A

S. Shepard stated that this prerequisite was an oversight , but it should be added.

A motion to approve the prerequisite on the 1st reading was made by S. McGlothlin, seconded by C. Cowden; the motion passed unanimously.

5.3 Program Revisions

5.3.1 Liberal Studies Associate of Arts Degree – Emphasis in Elementary Education

S. McGlothlin stated that this is the WHCC Liberal Arts degree that is no longer compliant to the new interpretation to Title 5 regulations, This proposal offers a

new Liberal Studies option for students who may want to transfer to the CSU system and major in elementary education. This Liberal Studies AA degree complies with the current Title 5 regulations.

Discussion took place and recommendations were made by the committee. The committee recommended that the catalog statement be changed and degree title should also be changed. The committee recommended that degree title should be Associate of Arts in Liberal Studies

A motion to move the revised program of Associate of Arts Degree in Liberal Studies to a 2nd reading was made by S. Sutherland, seconded by K. Wilds; the motion passed unanimously.

5.3.2 Certificate of Achievement Transfer Studies (CSU)

S. McGlothlin stated that this certificate will replace the Liberal Arts degree described on the current catalog that is not longer compliant according to the new interpretation of Title 5 regulations. This proposal offers a new certificate option for students who would normally complete the Liberal Arts degree by satisfying the requirements of the CSU GE transfer pattern. This certificate of Achievement complies with the current Title 5 regulations.

The committee reviewed the proposed Certificate of Achievement Transfer Studies and no recommendations were made.

A motion to accept the revised Certificate of Achievement Transfer Studies (CSU) on a 1st reading was made by K. Wilds, seconded by C. Cowden; the motion passed unanimously.

5.3.3 Liberal Arts – Area of Emphasis

Tabled

6.0 Consent Agenda

None

7.0 Old Business

7.1 Lemoore Curriculum Update

- Math 3A (new course 3/2608)

M. Lourenco updated the committee on curriculum process that has taken place at the WHC Lemoore Campus.

8.0 New Business

8.1 Academic Renewal

- **S. Voltaire**

The committee reviewed student's request for academic renewal for CD 12A taken during the Fall 1993.

A motion was made by S. Sutherland, seconded by S. McGlothlin to grant academic renewal for CD 12A during the Fall 1993; the motion passed unanimously.

9.0 Adjournment

Faculty Chair S. Shepard adjourned meeting at 12:56p.m.