



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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CORRECTED LETTER

September 21, 2007

RECEIVED
SEP 25 2007
PRES. OFFICE

Willard Lewallen
Superintendent/President
West Hills College Coalinga
300 Cherry Lane
Coalinga, CA 93210

Dear President Lewallen:

Please ignore the previous reminder letter stating that your Focused Midterm Report would be followed by a visit. This letter is to remind you that your institution is scheduled to submit a Focused Midterm Report on **March 15, 2008**.

Having recently sent you a copy of the action letter, I am enclosing the guidelines for preparing a Focused Midterm Report. Within these general guidelines the college is free to organize the report in ways which are useful to the institution.

Please note that the institution is required to send **three copies** of its report to the Commission **plus and an electronic version**. In addition, the Commission requires evidence that the report was approved by the Governing Board.

Please don't hesitate to contact us if we can provide assistance.

Sincerely,

Barbara A. Beno
President
BAB/cg

Enclosures

cc: Ms. Jill Stearns, Accreditation Liaison Officer