



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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June 29, 2006

Dr. Anthony Tricoli
Superintendent-President
West Hills College Coalinga
300 Cherry Lane
Coalinga, CA 93210

RECEIVED
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PRES. OFFICE

Dear President Tricoli:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on June 7-9, 2006, reviewed the Progress Report submitted by the college and the report of the evaluation team which visited on Monday, March 27, 2006. The Commission took action to accept the report, remove the college from Warning, and require a Focused Midterm Report.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Midterm Reports indicate progress toward meeting the evaluation team's recommendations and forecast where the college expects to be by the time of the next comprehensive evaluation. The report also includes a summary of progress on college-identified plans for improvement as expressed in the self study report. A Focused Midterm Report is a midterm report which must give evidence of progress on recommendations selected for emphasis by the Commission.

West Hills College Coalinga should submit the Focused Midterm Report by **March 15, 2008**. The Focused Midterm Report should address all the team's recommendations with special emphasis on the concerns as noted below:

Recommendation 5: The team recommends that the Board of Trustees and the chancellor, in consultation with the leadership of the college campuses, develop a transparent process for resolving some of the remaining significant issues raised by the decision to become a multi-college district, namely:

1. The clarification and delineation, in both policy and practice, of the roles and responsibilities of the chancellor and the college president in decision-making which directly affects college operations (Standard IV.B.3 and IV.B.3g),
2. The development and implementation of an appropriate and clearly communicated process for allocating faculty and staff positions between the college campuses (Standard III.A.2 and Standard IV.B.3.c),
3. The development and implementation of a clearly communicated process for regularly reviewing the appropriateness of the assignment of various functions and staff to the district office or to the college campuses (Standard IV.B.3.a and IV B.3.g),

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4. The development and implementation of an appropriate and clearly communicated process for distributing fiscal resources among the college campuses and the district office (Standard IV.B.3.c),
5. The development and implementation of a formal and regularly evaluated district strategic planning process that both acknowledges input from the college campuses and serves as a guide for the strategic planning at the college level (Standard I.B.3 and Standard IV.B.3.g).

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

Enclosure

cc: Dr. Frank Gornick, Chancellor, West Hills Community College District
Mr. Carlos Diniz, Accreditation Liaison Officer
Board President, West Hills Community College District
Dr. Shirley Kelly, Team Chair
Evaluation Team Members