

Program Review Committee (Wednesday, April 4, 2018)

Generated by Andrea R Pulido on Thursday, April 5, 2018

Members present

Tim Ellsworth, Anna Jorgens, Mark Matteson, Ken Sowden, Jennifer Twist, Justin Hampton, Sherry Barragan, Francisco Banuelos, Pedro Garcia, Kyle Crider, Leslie Flaming

Others present

Lesley Flaming, Staci Mosher

Meeting called to order at 11:40 AM**1. Call to Order/Introductions**

A. By: M. Gritton @ 11:40am

B. Introductions

- None

C. Changes to the Agenda

- None

2. Action Items

A. Review minutes from March 21, 2018

- - change to approved for Allied Health not move to a second

Allied Health changed to approved

Motion by Mark Matteson, second by Anna Jorgens.

Final Resolution: Motion Carries

Yea: Tim Ellsworth, Anna Jorgens, Mark Matteson, Ken Sowden, Jennifer Twist, Justin Hampton, Pedro Garcia

B. KINES 2nd Reading

- addressed the few suggested changes: under activity method; took out the counselors and placed the role on the faculty members; goal 2- revamp the prefix of the courses the students are taking; added the resources needed under KPI; addition of curriculum track for students with a clear path to follow; -

Approved with Changes

Motion by Mark Matteson, second by Ken Sowden.

Final Resolution: Motion Carries

Yea: Tim Ellsworth, Anna Jorgens, Mark Matteson, Ken Sowden, Jennifer Twist, Justin Hampton, Pedro Garcia

C. POLI SCI 1st Reading

- - Focused on the data to make a point that NDC is all video conference class only
- - no face-to-face classes in 3 years
- - 10% decrease in success from NDC to WHC classes
- - suggested adding another adjunct to teach a face-to-face class in NDC, giving those students an option to chose which class they prefer
- - happy with college success rates after reviewing the data
- - better retention in online classes
- - ran a HS class in 2014 which hurt the success rates, due to non participation in the class
- - since the last program review, two degrees
- - IS data is 55% during program review
- - data set is broke down by each group: gender, age and ethnicity; fix the chart to address the correct number of ethnicity percentages; offer more encouragement; suggest supplemental instructors from Matt or Brian
- - K. Wilds would like to see face-to-face classes offered at WHC to increase his success rates
- - assessing course level SLO's in POLISCI 1
- - suggested raising success rate percentages in the goals section
- - POLISCI 20 is hopeful to run- add content
- - K. Wilds would like to see each POLISCI section offered during different semesters (example: all POLISCI 1 during Spring and POLISCI 4 during Fall)
- - Suggested pulling data in other classes within the learning area to build a case for more face-to-face classes with a curriculum track
- - included equity issues under goal #3 (conferences to learn new pedagogical practices)
- - OER classes in the fall- OER is increases the success rates

move to a second reading

Motion by Mark Matteson, second by Ken Sowden.

Final Resolution: Motion Carries

Yea: Tim Ellsworth, Anna Jorgens, Mark Matteson, Ken Sowden, Jennifer Twist, Justin Hampton, Pedro Garcia

3. Discussion items

A. Program Review Handbook -

-

B. Portal Redesign

- - create an achieved folder and dump all old information into it and condense the amount of clicks to find what you want
- - a sub-committee among the PRC committee to include T. Ellsworth, M. Gritton and J. Twist
- - grant editing access to the sub-committee members for the portal clean up
- - Institutional set standards items need to be added to each agenda and how what we are doing is aligned with set standards
- - suggested creating a Google docs account for editing a live document at the same time; Pedro will work with IT on this process
- - also suggest using one-drive; invite IT members to the next PRC meeting to present what program would work best for live editing
- - Using M&O Non-Instructional review as a Guiana pig for
- - After April 25th this committee will meet every week in order to complete reviews by the end of the semester

4. Informational Items**A. College Council Agenda****B. IEAC Agenda****5. Other Business**

- None

6. Next Meeting Information**A. Announcement of next meeting**

- - April 18, 2018 @ 11:30am

7. Adjournment**A. By: M. Gritton @ 1:10pm****B. Minutes Taken By: J. Zuniga**