INSTITUTIONAL EFFECTIVENESS & ACCREDITATION COUNCIL

MEETING (Tuesday, August 14, 2018)

Generated by Andrea R Pulido on Tuesday, August 14, 2018

Members present

Sarah Shepard, Arkady Hanjiev, Andrea R Pulido, Bertha Felix Mata, Jeffrey Wanderer, Francisco Banuelos, Kyle Crider, Nicholas Andrews, Eric A Mendoza, Javier Cazares, Brian Boomer, Brenda Thames

Meeting called to order at 12:05 PM

1. Call Meeting to Order
1.1 By: B. Thames @ 12:05pm

1.2 Changes to the Agenda

2. Review Minutes from Previous Meeting
2.1 April 27, 2018 Minutes

Approval

Motion by Bertha Felix Mata, second by Sarah Shepard. Final Resolution: Motion Carries
Yea: Sarah Shepard, Arkady Hanjiev, Andrea R Pulido, Bertha Felix Mata, Jeffrey Wanderer, Francisco Banuelos, Kyle Crider, Nicholas Andrews, Eric A Mendoza, Javier Cazares, Brian Boomer

2. May 4, 2018 Minutes

Approval

Motion by Sarah Shepard, second by Jeffrey Wanderer. Final Resolution: Motion Carries

Yea: Sarah Shepard, Arkady Hanjiev, Andrea R Pulido, Bertha Felix Mata, Jeffrey Wanderer, Francisco Banuelos, Kyle Crider, Nicholas Andrews, Eric A Mendoza, Javier Cazares, Brian Boomer

3. May 11, 2018 Minutes

Approval

Motion by Jeffrey Wanderer, second by Bertha Felix Mata.

Final Resolution: Motion Carries

Yea: Sarah Shepard, Arkady Hanjiev, Andrea R Pulido, Bertha Felix Mata, Jeffrey Wanderer, Francisco Banuelos, Kyle Crider, Eric A Mendoza, Javier Cazares, Brian Boomer

Not Present at Vote: Nicholas Andrews

3. Accreditation Follow-Up Report
   1. Follow Up Report Review

- Hanjiev and Andrea will be meeting on Thursday to review evidence for #9.

The discussion regarding the graphic for Program Review graphic -

F. Banuelos said that the graphic is not complete at this time. B. Thames asked for the timeline - F.

Banuelos said he will have it by the end of the week.

- B. Thames explained that the sub-committee will be reviewing it one more time and evidence will be added to areas still needing it to complete the area. S. Reynolds was sent a copy of the report and we still have not heard from him, but B. Thames will call him due to him not responding at this time.
- Everyone was in agree that it looked okay. S. Shepard asked if we are going to have any forums to discuss the report. B. Thames said that there will be one in September, in October, and one in November. B. Thames said that we will also as a committee will need to also present some things to the learning areas and Senate. Also for Classified Staff can find a way to figure out how to disseminate this information.

4. ## Institutional Effectiveness

1. ### Institution Set Standards - K. Crider

- K. Crider presented the ISS Data from the documents attached. He has provided a 4 year trend data analysis instead of 3 years.
- We have passed the stretch goals for Certificates. B. Thames asked if there was anything that needs to be looked at. K. Crider discussed looking at Transfer degree data, and the growth in degrees awarded for the last year. There was discussion regarding auto-awarding, but this report only looks at Certificate of Achievement over 18 units.

- S. Shepard has requested looking at what certificates were actually awarded. K. Crider will send a link out to the committee to review this data.
- K. Crider discussed IEAC/ARIEP report to Senate in fall 2018, and then Senate/ARIEP to Learning Areas. K. Crider said that the data will be re-tooled for the Learning Area

report out. S. Shepard will go with K. Crider to Senate and then J. Wanderer and K. Crider to Learning Areas.
- September/October will be the timeline for Senate meeting, and then November for Learning Area report outs.
- When the Learning Areas report out, we can look at discussing the ISS information again.

2. IEAC Annual Report
- The review of the Annual Report was looked at in its draft format. This report will be presented to College Council in the fall and then will be disseminated to the College as a whole. S. Shepard gave a report of how she came up with what was in the report. She looked at some other Annual Reports from around the state.
- There was discussion about the integrated planning - should be used what is in the EMP for the goals. Add a link to the EMP. There was a K. Crider created for a forum to link goals and Standards -

K. Crider - will work on this section for integrated planning.
- Initiatives - There are so many of them, maybe a summary of what is happening within each initiative. Each initiative can have a year end summary about where they are at by the end of the year. Mesa can be added (but this was re-thought because this is a service that is support to students), Leadership Academy, Strong Workforce, Achieving the Dream, SEM, Leading from the Middle,
- B. Thames will write - SEM, ATD

A. Hanjieve - Chair Academy
F. Banuelos - Guided Pathways, AB705
B. Felix-Mata - Leading from Middle
B. Boomer - Strong Workforce
J. Cazarez - SEAP Integrated Planning
- B. Boomer will wordsmith them and S. Shepard

Everyone will have their assignments to S. Shepard by Friday, 8/24/18

- There was discussion regarding the Integrated Plan Goals versus the EMP Goals. We will look at the 5 EMP goals, then have the

Integrated Goals that will have to do with the SEAP plan and then get a progress report on where we are with each of the integrated planning goals. K. Crider will assist the Student Services Committee with the crosswalk from the Integrated Plan Goals to the EMP Goals.

- College Goals will be the 5 that are in the EMP. K. Crider will pull in the ISS data in and align them with the goals. There is linkage to the Committee Work under this section to tie what the committee does to tie to this work. Keeping the non Governance Committee's in this section
- There was discussion about having Governance Committee Effectiveness - this section was dedicated to the Governance Committees and the results of their evaluation data.
- From the College Goals - We will remove the High School Data Trends, International Service Students, Advisory Committee Meetings, LMI, Habits of Mind
- We will look at adding the Goals and will assess how we are doing and if we are not doing well, we can work on those items
- ISS - will be integrated in the goals.
- Student Engagement will be moved up into the other section
- Enrollment Goals - will be a report that K. Crider
- A summary at the end of the report to analyze how the college has been effective
- The AUOs, SSOs, CLSOs, PLOs and ILO - and GELOs - Aggregate Data that includes improvements - this will be added to the report

   3. IEAC Voting Member - College Council
- Table and will bring back at the next meeting with the list of membership - current.

   4. Governance Committee Evaluations
- There was discussion regarding the history of the how the survey was used and the results. Then we looked at the results of the data
- K. Crider recommended that each Committee review their own results and then report back to IEAC and give us a summary of their results. He will also look at the District Surveys as well and report out on any actions. The other part would be to have the

committees will bring back survey questions that will reflect the work and evaluation of the survey.

- There was broad discussion about the type of survey questions and looking at the type of questions that we as a committee will add to the survey
- We will send the survey data from 16/17, 17/18 and the District Survey and will have them report back to IEAC and then IEAC will make recommendations back to the Committee's about standardized questions to the Chair and the Committee. There needs to be some narrative to understand what is in the surveys. Each rep will take these back to the committee and explain the information in them. K. Crider will provide the District Survey to Andrea.
- We will look at the dates that all Committee Surveys take place

   1. Partnership Resource Team (PRT) Visits - B. Thames
- Tabled until the next meeting.
- Request that everyone read the attached document.

   5. Informational

      1. WHCC Governance Manual

- Tabled until next meeting

    1. College Council Report

6. Next Meeting:
    1. Date/Time

- Next meeting Tuesday, 8.24.18 – 11:30am – 1:30pm

7. Adjournment
    1. By: B. Thames @ 1:42pm

    1. Minutes Taken By: A. Pulido