INSTITUTIONAL EFFECTIVENESS & ACCREDITATION COUNCIL MEETING (Friday, December 1, 2017)

Generated by Andrea R Pulido on Wednesday, January 3, 2018

Members present

Sarah Shepard, Andrea R Pulido, Mark Gritton, Francisco Banuelos, Robert Pimentel, Matthew Magnuson, Kyle Crider, Mayra Castillo

Meeting called to order at 2:47 PM

1. Call Meeting to Order

1.1 By: S. Shepard called the meeting at 2:47pm

1.2 Changes to the Agenda - None

2. Review Minutes from Previous Meeting

2.1 Minutes November 17, 2017

Approval

Motion by Kyle Crider, second by Francisco Banuelos.
Final Resolution: Motion Carries
Yea: Sarah Shepard, Andrea R Pulido, Mark Gritton, Francisco Banuelos, Kyle Crider
Abstain: Matthew Magnuson
Not Present at Vote: Mayra Castillo

3. Institutional Effectiveness

3.1 IR Department Update
- The IR department update is the same as last time.

3.2 Institutional Set Standards
- K. Crider stated that we are up against standards that go to ACCJC about stretch goals. Monitor, Reflect, and Report on standards in the midterm report.
- Stretch goals and how they tie into annual goals and how we want to work on this internally for our annual goals.
- S. Shepard asked if we should only focus on the annual goals and not stretch goals until spring. Does not need BOT approval - but College Council does need to look at this and approve.
- Discussion about the overlap for core success and institutional set standards and stretch goals at the same time. K. Crider recommendation based on ACCJC.
- B. Thames said to make sure to cross walk this with the KPIs and the Institutional set standards and stretch goals ISS - do not want to duplicate this effort in silos.
- Stretch and Standard should be done at the same time? S. S asked if this should all be completed by March 18. K. Crider – yes. S. Shepard looked at calendar to determine a good timeline lined up with the meeting schedules. She determined that this gives us 7 weeks. This needs to go out to learning areas. S. Shepard asked about duty days as a good day to work on this - to discuss standards vs. stretch. K. Crider said good time to do introduction but not enough time to work on it - but can put in to Senate and Learning area agenda items and then back to IIAC.

- A. Pulido asked if everyone in learning areas will have access to the data that they will need to work on - access for faculty needs to be made readily available - by January Prof. Development. Everyone will have access to at least something that will work.
- M. Magnuson asked about getting something out through Senate and that the Senators can push it out to faculty. There was discussion about giving faculty and learning areas a summary of what they will be working on - maybe send out the template that will be submitted in March.
- Also look at the scorecard information as well, K. Crider wants to make sure that this is tied into the next step in ISS info. Need to get the timeline set up for this second stage - it will be coming up quick during the end of the academic year March - May

4. Accreditation Follow-Up Report

4.1 WHCC Website - Shepard/Banuelos

- Discussion regarding items on the web site that are not correct. S. Shepard wanted to wait until the new one comes out. F. Banuelos said that there is a lot of outdated information and that he is following up with various areas to get their areas on the web pages updated. He wants to make sure that the linked pages should be accurate. He does not want the information that is inaccurate pulled over onto the new website. He feels that we should be looking at this as a council to look at it for accuracy.
- K. Crider believes that a lot of the information is going to be pulled over from the old web pages to the new ones. He said that he wants to make sure that the accreditation council views accurate data. It was agreed upon that we should all split up this work and make sure that this is done. F. Banuelos said that he will bring back some new information back to this council next meeting.

4.2 Recommendation Templates - Shepard
- #3 – IEAC

- #5 - IEAC will take lead, then decided that the COR Data subcommittee will take over

- #6 - PRC – Gritton

- #7 - College Council

- #1 PD Committee Francisco/Eric

- #8 - College Council

- #11 - BASE - tri chairs and the may create a task force for this

- #13 - created the COR DATA Subcommittee and decided that we will determine membership in our January meeting

- District #1 & 2 - President's Office

5. Governance Manual Sub-Committee Report Out

5.1 Committee Proposed Template
- Non - Issue

6. Next Meeting:

6.1 Date/Time

- Spring is the first meeting. January 12th, 2018 - check on all calendar invites.
- Need an updated agenda to give to Linda Thomas for college time on Professional Development on Jan. 11th.
- IEAC and the President will present at this meeting and then in the fall 18 IEAC can take it over.

7. Adjournment

7.1 By: S. Shepard @ 4:32pm

7.2 Minutes Taken By: A. Pulido