

INSTITUTIONAL EFFECTIVENESS & ACCREDITATION COUNCIL MEETING (Friday, November 17, 2017)

Generated by Andrea R Pulido on Monday, November 20, 2017

Members present

Arkady Hanjiev, Andrea R Pulido, Mark Gritton, Francisco Banuelos, Mark Matteson, Kyle Crider, Mayra Castillo

Meeting called to order at 12:06 PM

1. Call Meeting to Order

1.1 By: Arkady Hanjiev at 11:06am

Changes to the Agenda 4.2 will be removed due to previously reported.

2. Review Minutes from Previous Meeting

2.1 Minutes November 3, 2017

- 8.1 is to address standard 1.1.B.1 regarding dialog about student success and outcomes.
- A. Hanjiev will supply the report that was indicated
- 4.1 will add this "devise a plan on how to educate the campus" will be on the rest meeting.

Approval

Motion by Mark Gritton, second by Francisco Banuelos.

Final Resolution: Motion Carries

Yea: Arkady Hanjiev, Andrea R Pulido, Mark Gritton, Francisco Banuelos, Mayra Castillo

Abstain: Mark Matteson, Kyle Crider

3. Institutional Effectiveness

3.1 IR Department Update

- IR Department Update - read the update that was emailed in the past.
- A. Hanjiev did review the Tableau piece and asked if we can get it to pull other data. K. Crider said that they are always working on this.
- There was dialog regarding the Survey that was sent out to students and the results. A. Hanjiev drilled into the survey results to show how the data is disintegrated. M. Gritton would like this to even be broke out into GPA to look at what type of student is responding. It is a Completer Survey Satisfaction Rating. Completer means that they have petitioned to graduate or have graduated in that year.
- A. Hanjiev asked what the response rate is. They had 40 for 2017 for Coalinga. There was conversation about how to get better responses from our campus. It looks like our numbers for Coalinga have gone down. A. Hanjiev said that it would be good to add it to the petitioning process to get better numbers.
- K. Crider has a meeting set up with Stu and Donna to discuss the recommendations that the DO is addressing and how they are working through them.
- A. Hanjiev asked about the Research Agenda, and asked what the difference between the student satisfaction and completer survey are. K. Crider said that these two have overlap between them and they are looking at this to improve the two surveys.

3.2 Institutional Set Standards

- 3.2.2 ISS Deadline March 2018 -
- 3.2.3 WHCC Plan for ISS Development -
 - There was a survey that was put out to gauge how faculty and staff were interacting with accreditation standards.
 - A. Hanjiev asked when does data get pulled in for ISS, and K. Crider said that we are working on this now.
 - K. Crider reviewed that PowerPoint that he put together at a few meetings ago regarding ISS and our recommendation that needs to be addressed by the college.
 - The new form was looked at that has stretch goals on it, but K. Crider clarified that the new form is not used annually, but only for the 3 year cycle for the midterm report.
 - The annual form does not have stretch goals indicated on it, but we will need to plan for them. We need to use the annual reporting to complete the mid-term form
 - K. Crider presented his crosswalk for the district and college to make sure that we are focusing on common factors and keep ourselves aligned. K. Crider will send the draft crosswalk to our committee to review and help us keep aligned with what we are working towards.
 - K. Crider said they will run the survey again to show the growth that we have accomplished since the last survey
 - K. Crider reviewed the data that is being used for our current 2017 institution set standard. Successful Course Completion Rate is 55% - this data was reviewed
 - A. Hanjiev asked when should we be looking at this data and reviewing our targets. K. Crider said that this should be started here and then take this out to the campus and learning areas. We will be looking at these new baselines and targets at this meeting and sharing with the learning areas. F. Banuelos asked how these targets were determined. There was not a precise answer for this, but that is why we are trying to plan on looking at these numbers and coming up with new baselines. The data will be looked at over 3 year trends and then come up with targets based on this information. This is all data pulled from fall terms, but K. Crider said it is good to look at the entire year worth of data to gauge accurate standards to meet.
 - The next thing looked at was number of degrees awarded - 204. This is an area that has changed. M. Matteson said that our numbers jumped due to R. Grogan taking out the language that allow students to use the same courses to achieve multiple degrees and certificates.
 - Recommendation 4 - I.B.3 and II.A.1 is looking at the area of the ISS reporting on Transfer degrees. K. Crider explained the significance of tying these together.
 - We looked at further data on Psychiatric Tech data for program data and how this is looked at for program review. There was discussion regarding how we pull data and from where to come up with the data we use to set our standards
 - Still need to look at this data and determine how to complete the report. Need to set a timeline for completing this process.
 - We discussed that all ACCJC reports need to be run through this committee.
 - On next agenda discuss process, timeline and what and where things need to be done for the annual ISS due in March 18. Next meeting in December can be finalized. Need to tackle the stretch goals along with everything else.

4. Accreditation Follow-Up Report

4.1 WHCC Mission Statement - Shepard is not present - so this is tabled

4.2 WHCC Outcomes Committee - Hanjiev addressed this at the previous meeting

4.3 Recommendation Templates - Shepard posted the following on the agenda:

- *Recommendation Templates - Compliance*
 1. *Templates are posted on the IEAC portal site*
 2. *Parties responsible for compliance recommendations have been notified*

Recommendation Templates - Improvement

1. *Templates are being developed - deadline IEAC 12.01.17*

5. Governance Manual Sub-Committee Report Out

5.1 Committee Proposed Template

- A. Pulido explained the changes that were made to the template.
- There was discussion about the way the new template will be shared with other committees and the timeline for the entire Governance Manual completion.
- M. Matteson - typo for "Month of Annuals self-evaluation" - remove s

Approval with changes

Motion by Mark Matteson, second by Francisco Banuelos.

Final Resolution: Motion Carries

Yea: Arkady Hanjiev, Andrea R Pulido, Mark Gritton, Francisco Banuelos, Mayra Castillo, Kyle Crider, Mark Matteson

6. Next Meeting:

6.1 Date/Time - December 1st later at 2:30pm

7. Adjournment

7.1 By: A. Hanjiev at 12:16pm

7.2 Minutes Taken By: A. Pulido