



Tuesday, September 25, 2018
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

West Hills College Lemoore
 Conference Room 253
 555 College Avenue - Lemoore, CA 93245

1:00 pm

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available on the District's website or for public inspection in the District Office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.

1. Call to Order / Open Session

Subject **A. Flag Salute**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 1. Call to Order / Open Session

Access Public

Type Procedural

Subject **B. Introduction of Guests**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 1. Call to Order / Open Session

Access Public

Type Procedural

Subject **C. Public Comments**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 1. Call to Order / Open Session

Access Public

Type Procedural

*This time has been reserved for the public to comment on **non-agenda items**. If an individual wants to address the Board of Trustees, he/she should complete the public comments form located at the handout table and proceed with comments at the podium when recognized by the Board President. Individuals who want to comment on **agendized** items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting.*

2. Reports from Organizations / Colleges / District Office

Subject **A. Academic Senate Reports - Mr. Jeff Wanderer & Ms. Rene Paredes, Academic Senate Presidents**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

Subject **B. WHCFA Report - Mr. Rodney Ragsdale, WHCFA President**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

<p>File Attachments CTA Newsletter Sep. 2018 .pdf (170 KB)</p>

Subject **C. CSEA Report - Ms. Lenore Simonson, CSEA President**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

Subject **D. Student Trustee Report - Mr. Alan Estrada-Rivera**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

Subject **E. West Hills College Coalinga and North District Center, Firebaugh - Ms. Brenda Thames, President**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

File Attachments

[President's Mo Message September 2018.pdf \(1,060 KB\)](#)

Subject F. West Hills College Lemoore - Dr. Kristin Clark, President

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 2. Reports from Organizations / Colleges / District Office

Access Public

Type Report

File Attachments

[Presidents Update September 2018.pdf \(384 KB\)](#)

3. Consent Agenda

Subject A. Minutes - August 21, 2018 Regular Meeting

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 3. Consent Agenda

Access Public

Type Action (Consent), Minutes

Recommended Action It is recommended that the Board of Trustees approve the minutes of the August 21, 2018 regular meeting.

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

Subject B. Warrants

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approve the warrants as submitted.

Payroll - August 31, 2018: \$3,148,603.13
 Unrestricted: \$676,303.33
 Restricted: \$337,707.20
 Revolving/Cash Clearing: \$766,412.28
 Cafeteria: \$25,864.55
 Child Development Centers: \$33,180.40
 Farm: \$3,296.87
 Capital Projects: \$352,356.57

File Attachments

[Warrants 0811_091318 over 5000.pdf \(23 KB\)](#)

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

Subject C. Declaration of Surplus Property

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees declare the attached lists of property as surplus.

File Attachments

[Surplus_1995 Chevy S10 Truck.pdf \(421 KB\)](#)
[Surplus_1995 GMC Sonoma.pdf \(352 KB\)](#)
[Surplus_1998 Ford F250.pdf \(415 KB\)](#)

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

Subject D. Bid Award - 2017-2018 Schedule Maintenance, Landscape & Irrigation Improvements for Drought Project

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees award the bid for the 2017-2018 Schedule Maintenance, Landscape & Irrigation Improvements for Drought Project to Westscapes, Inc of Hanford, California in the amount of \$70,654.88.

File Attachments

[WHCCL SM Landscape Irrigation Improvements Recommendation 8.21.2018.pdf \(7,362 KB\)](#)
[Est_2773_from_WESTSCAPES_INC._11652.pdf \(163 KB\)](#)

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

Subject E. Personnel Transactions

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approve the list of personnel transactions.

File Attachments

[Personnel Transactions_September 2018.pdf \(71 KB\)](#)

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

4. Chancellor's Office

Subject A. Chancellor's Report - Dr. Stuart Van Horn, Chancellor

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 4. Chancellor's Office

Access Public

Type Report

- Civitas Update
 - High School Enrollment Trends

File Attachments

[Civitas Presentation_WHCC and WHCL, September 2018.pdf \(1,009 KB\)](#)
[High School Data BoT 2018-09-25.pdf \(185 KB\)](#)

Subject B. Resolution - Undocumented Students Week of Action, October 15-19, 2018

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 4. Chancellor's Office

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees adopt the resolution in the matter of Undocumented Students Week of Action, October 15-19, 2018.

File Attachments

[Resolution_Undocumented Students Week of Action, September 2018.pdf \(44 KB\)](#)

Subject C. Accreditation Follow-Up Report - West Hills College Coalinga


Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 4. Chancellor's Office

Access Public

Type Action, Report

Recommended Action It is recommended that the Board of Trustees approve the accreditation follow up report for West Hills College Coalinga.

The accreditation follow-up report for West Hills College Coalinga was presented for a first reading at the August 21, 2018 meeting. 

File Attachments

[WHC_Coalinga_Follow_Up_Report_for_BoT.pdf \(802 KB\)](#)

Subject D. Accreditation Follow-Up Report - West Hills College Lemoore

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 4. Chancellor's Office

Access Public

Type Action, Report

Recommended Action It is recommended that the Board of Trustees approve the accreditation follow up report for West Hills College Lemoore.

The accreditation follow-up report for West Hills College Lemoore was presented for a first reading at the August 21, 2018 meeting. 

File Attachments

[WHC_Lemoore_Follow_Up_Report_for_BoT.pdf \(308 KB\)](#)

5. Board Policies and Administrative Procedures

Subject A. Board Policies - First Reading

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 5. Board Policies and Administrative Procedures

Access Public

Type First Reading

The following Board Policies are presented for a first reading at this time. Approval will be requested at a later date.

- BP 5130, Financial Aid (REVISED) – Revisions recommended to align with legally required language provided by CCLC Policy and Procedure Service.
- BP 6400, Financial Audits (NEW) – This policy is legally required.
- BP 3520, Local Law Enforcement (NEW) – This policy is legally required. Once the Board of Trustees adopts the Board Policy, the existing agreements with the local law enforcement agencies will need to be updated/amended to include specific language relating to sexual assault and hate crimes.
- BP 3560, Alcoholic Beverages (NEW) – This policy is legally required.
- BP 5205, Student Accident Insurance (REVISED) – Revisions recommended to align with legally required language provided by CCLC Policy and Procedure Service.
- BP 6100, Delegation of Authority, Business and Fiscal Affairs (NEW) – This policy is legally required.
- BP 6150, Designation of Authorized Signatures (NEW) – This policy is legally required.

File Attachments

[5130 Financial Aid_proposed revisions.pdf \(27 KB\)](#)

[6400, Financial Audits_proposed new.pdf \(20 KB\)](#)

[3520, Local Law Enforcement_proposed NEW.pdf \(22 KB\)](#)

[3560 Alcoholic Beverages_proposed NEW.pdf \(22 KB\)](#)

[5205 Student Accident Insurance_proposed revisions.pdf \(23 KB\)](#)

[6100, Delegation of Authority, Business and Fiscal Affairs_proposed NEW.pdf \(23 KB\)](#)

[6150, Designation of Authorized Signatures_proposed NEW.pdf \(22 KB\)](#)

6. Educational Services

Subject A. Vice Chancellor's Report - Dr. Linda Thomas, Vice Chancellor of Educational Services and Workforce Development

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 6. Educational Services

Access Public

Type Report

File Attachments

[BOARD OF TRUSTEES REPORT Sept 25th 2018.pdf \(90 KB\)](#)

Subject B. Curriculum Action Report - West Hills College Coalinga

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 6. Educational Services

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the Curriculum Action Report for West Hills College Coalinga.

File Attachments
[WHC Coalinga CAR September 2018.pdf \(183 KB\)](#)

Subject C. Curriculum Action Report - West Hills College Lemoore

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 6. Educational Services

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the Curriculum Action Report for West Hills College Lemoore.

File Attachments
[WHC Lemoore CAR September 2018.pdf \(115 KB\)](#)

7. Fiscal Services

Subject A. Fiscal Services Report - Mr. Ken Stoppenbrink, Deputy Chancellor

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 7. Fiscal Services

Access Public

Type Report

The Board of Trustees will hear a report on the budget status for August 2018.

File Attachments
[Budget Status 8.31.2018.pdf \(703 KB\)](#)
[Budget Status Report 08-31-2018.pdf \(311 KB\)](#)

Subject B. Property Tax Assessment Analysis 2018-2019

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 7. Fiscal Services

Access Public

Type Information

File Attachments
[Property Tax Assessment Analysis 2018-2019.pdf \(653 KB\)](#)

Subject C. GASB 45

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 7. Fiscal Services

Access Public

Type Information

2017-2018 investment results presented by Ken Stoppenbrink, Deputy Chancellor.

File Attachments
[FY18 West Hills GASB45.pdf \(240 KB\)](#)

Subject D. College and Career Access Pathways Partnership - Hanford Joint Union High School District

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 7. Fiscal Services

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the College and Career Access Pathways Partnership Agreement with Hanford Joint Union High School District.

File Attachments
[CCAP Partnership Agreement_Hanford Joint Union High School District.pdf \(1,279 KB\)](#)

Subject E. Agreement with Bitwise Industries, Inc.

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 7. Fiscal Services

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the agreement with Bitwise Industries, Inc.

File Attachments
[Bitwise WHCCD_GW_Proposal_2019_2020.pdf \(864 KB\)](#)
[ACORD Form 20180917-143237.pdf \(48 KB\)](#)
[4212915 0615 AI PNC WOS Blanket\(2\).pdf \(1,507 KB\)](#)
[M5887 0516 BA AI WHCCD.pdf \(74 KB\)](#)

8. Board Reports / Comments / Requests / Announcements

Subject **A. Board Reports**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 8. Board Reports / Comments / Requests / Announcements

Access Public

Type Report

Subject **B. Announcement of Next Board Meeting**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 8. Board Reports / Comments / Requests / Announcements

Access Public

Type Information

The next meeting of the Board of Trustees is scheduled for Tuesday, September 25, 2018.

9. Closed Session

Subject **A. Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)**

Meeting Sep 25, 2018 - AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Category 9. Closed Session

Access Public

Type Discussion, Information

10. Adjournment

WHCCD - "The relentless pursuit of student success."