

Budget Resource Committee (Thursday, April 19, 2018)

Generated by Jennifer L Zuniga on Thursday, April 19, 2018

Members present

Bertha Felix Mata, Daniel Tamayo, Melissa Holsonbake, Cherise Griggs, Gina Tollison, Matthew Magnuson, Robert Pimentel, Francisco Banuelos

Meeting called to order at 4:01 PM

1. Call To Order & Introductions

Information: A. Meeting Called to Order by:

2. Information/Discussion/Action items

Action, Action (Consent), Minutes: A. Approval of minutes from March 15, 2018
Approved

Approved

Motion by Gina Tollison, second by Daniel Tamayo.

Final Resolution: Motion Carries

Yea: Bertha Felix Mata, Daniel Tamayo, Melissa Holsonbake, Cherise Griggs, Gina Tollison, Matthew Magnuson, Robert Pimentel, Francisco Banuelos

Action, Action (Consent): B. Manual Review & Comments

- Reviewed the updated College Manual
- Robert presented the new College manual
- Send to college council for approval
- working on an appeal process
- goal is to receive feedback from those who submitted a form and create a survey; Leslie will look into generating a survey monkey with a rating component, with the input from Matt and Melissa
- the survey should be simple in reading
- survey will be attached to our evaluation process
- survey should be subjective and not objective- Daniel
- Robert will send out the manual and feedback is recommended by all

Approved

Motion by Gina Tollison, second by Daniel Tamayo.

Final Resolution: Motion Carries

Yea: Bertha Felix Mata, Daniel Tamayo, Melissa Holsonbake, Cherise Griggs, Gina Tollison, Matthew Magnuson, Robert Pimentel, Francisco Banuelos

Action, Action (Consent): D. Closing the Loop- New form

- Daniel presented the form
- PDF and fillable form
- who received the funding and how was it used? The name of the Project, start and ending date?
- Matt suggested to have a standing item on the Budget agenda "where we are with closing the loop"

- Budget process calendar should be reviewed during each meeting
- Jennifer will include a calendar agenda item for all budget meetings
- as request are submitted for faculty for PR the request will be forwarded to academic senate for review

Approved

Motion by Gina Tollison, second by Daniel Tamayo.

Final Resolution: Motion Carries

Yea: Bertha Felix Mata, Daniel Tamayo, Melissa Holsonbake, Cherise Griggs, Gina Tollison, Matthew Magnuson, Robert Pimentel, Francisco Banuelos

Action, Action (Consent): E. Survey Process

Reviewed the updated College Manual

- Robert presented the new College manual
- Send to college council for approval
- working on an appeal process
- goal is to receive feedback from those who submitted a form and create a survey; Leslie will look into generating a survey monkey with a rating component, with the input from Matt and Melissa
- the survey should be simple in reading
- survey will be attached to our evaluation process
- survey should be subjective and not objective- Daniel
- Robert will send out the manual and feedback is recommended by all

Approved

Motion by Gina Tollison, second by Daniel Tamayo.

Final Resolution: Motion Carries

Yea: Bertha Felix Mata, Daniel Tamayo, Melissa Holsonbake, Cherise Griggs, Gina Tollison, Matthew Magnuson, Robert Pimentel, Francisco Banuelos

Information: A. Next Meeting-May 10, 2018

other-

- Transfer rates (Institutional standards)
- Graduation rates
- FTE's / job placement
- outcomes- needs to be embedded in our PR and budget development process
- when reviewing the budget handbook, monitor whether or not outcomes is include in the handbook
- add agenda item "Institutional set standards" to discuss the updates from K. Crider's office and participate in this dialog.
- IEAC/CC update for Accreditation Follow Up Report - see portal pge link - <https://my.whccd.edu/committees/whcc-ieac/default.aspx> and <https://my.whccd.edu/committees/whcc-college-planning/Shared%20Documents/Forms/AllItems.aspx>