

WEST HILLS COMMUNITY COLLEGE FOUNDATION
9900 Cody St.
Coalinga, CA 93210

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

May 19, 2010

This meeting of the Board of Directors of the West Hills Community College Foundation was held on May 19, 2010, via video conference at West Hills Community College Lemoore Room 433 and at West Hills Community College District Board Room.

1. Call to Order

The meeting was called to order by President Ernie Drewry at 10:02 a.m. Don Warkentin led the Board of Directors and audience in the flag salute.

Board of Directors Present:

Sharon Gordon, Community Director
Katie Delano, Community Director
Bill Henry, Trustee Director
Don Forth, Vice President
Ernie Drewry, President
Bill Pucheu, Community Director
Len Falter, Chief Financial Officer, West Hills Community College Foundation
Sheilah Kreyenhagen, Community Director
Don Warkentin, Staff Director
Laura Mendes-Moore, Community Director
Ann Stone, Secretary
Brad Gleason, Community Director
Ken Stoppenbrink, Chief Financial Officer, West Hills Community College Foundation

Board of Directors Absent:

Marc Scott, Community Director
Oscar Sablan, Community Director
Steve Cantu, Trustee Director
Willard Lewallen, Staff Director
Nina Oxborrow, Trustee Director

Others Present:

Richard Larson, Instructor, Farm of the Future
Clint Cowden, Instructor, Farm of the Future
Frank Gornick, Chancellor
Kevin Cobb, AP Architects
Roberto Bravo, WHCC Student
Daniel Delgado, WHCC Student
Frances Squire, Executive Director, West Hills Community College Foundation

Olga Keough, Foundation Accountant
Monica Santino, Foundation Secretary
Tina Souza, Foundation Secretary

Introduction of Guests:

Richard Larson, Farm of the Future
Clint Cowden, Farm of the Future
Kevin Cobb, AP Architects
Roberto Bravo, WHCC Student
Daniel Delgado, WHCC Student

Public Comments:

Frances Squire noted that this is our first experience utilizing the video conferencing for a Foundation board meeting, this is a live meeting and is not being recorded.

2. Executive Director's Report-Frances Squire

A. President's Scholars Golf Tournament Update

Ms. Squire noted the golf tournament is our major fundraiser for the President's Scholars program, which offers scholarships to students that have graduated from local area high schools with a minimum GPA of 3.5. Ms. Squire commented that this is an incredible program in which the students receive free tuition, paid book expenses and priority registration. Ms. Squire thanked the committee for all their effort to make this tournament a success. Mr. Falter commented the P&L from 06-09 shows good up tick year over year – good profit. Ms. Mendes-Moore questioned, "What is the reason for big jump in expenses?" Mr. Falter commented that compared to years past, the café estimate seems high. Mr. Warkentin replied, "In the past we have utilized a different caterer, this year we had to adhere to the Kings Country Club and utilize their in-house caterer. Ms. Squire noted total revenue is \$130,000.00, minus the \$35,000.00 in expenses and the estimated profit is \$89,000.00.

B. West Hills Community College Foundation Traffic School

Ms. Squire noted the Foundation offers Traffic School in Lemoore, Coalinga and Firebaugh and over the last year the income generated from traffic school has dwindled due to many on-line courses being offered. Ms. Squire stated that our license has been pulled, the fee's were paid and we thought the issue had been resolved. Ms. Squire commented that we are looking to establish an online course in English, Spanish and Hmong, the North District center offered the course in Spanish which was very popular. Ms. Squire stated we will not be able to offer traffic school until the issue is resolved.

3. Chancellor's Report-Dr. Frank Gornick

Dr. Gornick noted that the district is still dealing with budget issues, all employees took furloughs, which allowed the District to be in a position to continue to move forward. Mr. Pucheu mentioned that CSU not accepting new students, "How does this affect our students?" Dr. Gornick replied that students are being forced to look beyond CSU and look at private institutions such as Chapman University or Phoenix University. Dr. Gornick

stated this will continue to affect students until the budget gets cleared at State level. Dr. Gornick commented on the activity happening on the Coalinga campus this summer in that 40 Chinese teachers will be coming to the Coalinga campus and will stay at residence hall. Dr. Gornick noted the new gymnasium is really shaping up nicely and will be completed in August. Dr. Gornick commented on the activity happening on the Lemoore campus this summer in that the 5C's program will have its annual summer camp on campus in June. Mr. Warkentin commented that there will be approximately 250 5th-8th grade students on campus participating in this program. Dr. Gornick noted there will be a recognition ceremony at Harris Ranch for those employees who participated in the Employee Scholars Program. Dr. Gornick commented that it is not only important to teach our students, but to support our employees in furthering their education.

4. Campus Reports

A. Dr. Willard Lewallen-WHC Coalinga (1) Farm of the Future- Kevin Cobb

Due to the absence of Dr. Lewallen, Kevin Cobb of AP Architects gave the Foundation Board a presentation on the Ag Science Project for the Farm of the Future. Mrs. Squire thanked Mr. Cobb for the presentation and introduced Clint Cowden as the next presenter. Mr. Cowden introduced himself and thanked the Board for the opportunity to present. Mr. Cowden noted that he and his students just came back from an 8 state – 8 day trip to visit different irrigation, soil and agriculture research facilities. They were able to see agriculture that you do not see in the valley. Mr. Cowden introduced students Daniel Delgado and Roberto Bravo who talked about their experiences on the trip. Mr. Cowden noted that this trip was made possible from a grant from the Henry Mayo Newhall Foundation.

B. Don Warkentin- WHC Lemoore

Mr. Warkentin commented that May 27th is graduation on the Lemoore campus in which over 400 students will graduate with their degree or certificate. This will be the last ceremony outdoors. Next year the Eagle Arena will be ready. Mr. Warkentin handed out the latest edition of the Screamin Eagle and Kaleidoscope. Mr. Warkentin noted that at the Honor's Brunch over \$15,000.00 in scholarships were presented to students. Mr. Warkentin commented that there will be 43 new President's Scholar students attending WHCL and 17 Engineering Scholars. Mr. Warkentin noted that the men's golf team made a historic milestone in winning the State Championships.

5. Investment Committee Report

A. Analysis of Investment Portfolio year-to-date

The Investment Committee did not meet, therefore no report was given.

6. Len Falter CFO, Financial Report

A. Balance sheet and Statement of Activities – March 31, 2010

Mr. Falter presented the Balance sheet and the Statement of Activities and commented on the Statement of Activities that the change from last meeting is due to the transfer of assets.

Mr. Gleason questioned, "Why is the Allen Rodeo donation listed under unrestricted, endowment accounts are restricted funds, Mr. Gleason added the balance seems incorrect. Mrs. Keough replied, "The endowment account is subject to gains and loss and includes more than just endowment accounts." Mr. Gleason requested to clarify the balance sheet, as the funds should equal. Mrs. Keough stated that the Foundation does not issue checks from the endowment account, checks come from the main or club accounts. Mr. Falter noted that he will do a follow up and discuss with the CPA and thanked Mr. Gleason for bringing that to our attention.

7. Action Items

A. Approval of Minutes

(1) Meeting March 17, 2010

On a motion by Community Director Bill Pucheu, seconded by Community Director Len Falter, and carried on the following roll call vote, the Board of Directors approved the Minutes of the Regular Board meeting March 17, 2010

Sharon Gordon	-
Bill Henry	-
Ernie Drewry	-
Len Falter	-
Don Warkentin	-
Ann Stone	-
Katie Delano	-
Don Forth	-
Bill Pucheu	-
Sheilah Kreyenhagen	-
Laura Mendes-Moore	-
Brad Gleason	-

B. Consideration of Ted Frame. Esq- Community Director member nominee

On a motion by Community Director Don Forth, seconded by Community Director Bill Pucheu, and carried on the following roll call vote, the Board of Directors approved Ted Frame as a Community Director to the Foundation Board of Directors. This is a three year term.

Sharon Gordon	-
Bill Henry	-
Ernie Drewry	-
Len Falter	-
Don Warkentin	-
Ann Stone	-
Katie Delano	-
Don Forth	-
Bill Pucheu	-
Sheilah Kreyenhagen	-
Laura Mendes-Moore	-

Brad Gleason – I

C. Consideration of the West Hills Community College Foundation Bylaws

On a motion by Trustee Director Bill Henry, seconded by Community Director Bill Pucheu, and carried on the following roll call vote, the Board of Directors approved the West Hills Community College Foundation Bylaws.

Sharon Gordon – I
Bill Henry – I
Ernie Drewry – I
Len Falter – I
Don Warkentin – I
Ann Stone – I
Katie Delano – I
Don Forth – I
Bill Pucheu – I
Sheilah Kreyenhagen – I
Laura Mendes-Moore – I
Brad Gleason – I

8. Announcements

Coalinga

- A. Scholarship Ceremony & Brunch May 21, 2010 at the WHCC Cafeteria 300 Cherry Lane Coalinga, CA 93210 at 10:00 a.m.
- B. Student Recognition Ceremony & Lunch May 26, 2010 at WHCC Quad 300 Cherry Lane Coalinga, CA 93210 at 12:00
- C. North District Center dinner honoring graduated May 26, 2010 at Firebaugh Middle School 1600 16th Street Firebaugh, CA 93622 ay 6:00 p.m.
- D. Heavy Equipment Completion Ceremony May 28, 2010 at West Hills Community College District Office 9900 Cody Street Coalinga, CA 93210 at 10:00 a.m.
- E. WHCC Commencement May 28, 2010 at Coalinga High School Chuck Garten Memorial Stadium at 6:30 p.m.

Mr. Warkentin commented that Dr. Marlon Hall is the Alumnus of the Year and Phillip Sanchez, former U.S. Ambassador to Honduras and Columbia will be the guest speaker at the WHCC ceremony. Mr. Sanchez attended WHCC in the 1940's.

F. Regular Board Meeting June 23, 2010 at 10:00 a.m.
West Hills Community College Coalinga

Lemoore

G. T.E.A.M- Teach Event- May 19, 2010 in the evening.

H. NAS Graduation Ceremony- May 27, 2010 at NAS Lemoore

I. WHCL Graduation Ceremony – May 27, 2010 at the East Lawn 555 College Avenue
Lemoore, CA 93245 at 6:30 p.m.

J. Nursing Pinning Ceremony- May 28, 2010, Hanford Civic Auditorium

Mr. Warkentin commented that this is the first nursing class to graduate. Mr. Warkentin added the nursing program raised funds with the Wine & Wellness event to help defray the cost.

9. Member comments and requests

Mrs. Squire commented the next couple of weeks will be very busy with graduation and end of year honor awards.

Mrs. Delano added Derby Days are around the corner, the Foundation has sponsored a toad "Scholar."

Mr. Drewry asked the Foundation Board how they felt about the video conferencing? Mr. Pucheu commented he would like Lemoore to be available to keep Board Members engaged.

Mrs. Squire commented that she looks forward to meeting with all the Board Members over the summer.

10. Adjournment

The meeting was adjourned at 11:20am.