



Reference: *Education Code Section 70902(b)(7);  
Title 5, Sections 53200 et seq., (Academic Senate); 51023.5 (Staff);  
51023.7 (Students)  
Accreditation Standard IV.A.2; IV.A.5*

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for board action and administrative procedures for the Chancellor's action under which the District is governed and administered.

It is the intent of the Board of Trustees to have a governance process for the District which provides opportunities for students, faculty, and staff to participate in the governance of the college. At the district level, the vehicle which shall be used to carry out the Board's intent is the District Leadership Council (DLC). At the college level, the vehicle which shall be used to carry out the Board's intent is the College Planning Council (CPC) at West Hills College Coalinga and the Planning and Governance Council (PGC) at West Hills College Lemoore.

The DLC will meet a minimum of six (6) times each academic year. Meetings will be conducted during the summer months only as necessary. The Chancellor's Office is responsible for the meeting schedule. Meeting locations will rotate among the District Office, West Hills College Coalinga and West Hills College Lemoore. The DLC shall consist of the following membership:

- Chancellor
- Vice Chancellor of Business Services
- Director of Human Resources
- Vice Chancellor of Educational Services and Workforce Development
- Vice Chancellor of Institutional Effectiveness and Enrollment Management
- President, West Hills College Coalinga
- President, West Hills College Lemoore
- Academic Senate President, West Hills College Coalinga
- Academic Senate President, West Hills College Lemoore
- CTA Representative
- CSEA Representative
- Student Representatives (as determined by the College Presidents)

The CPC at West Hills College Coalinga shall consist of the following membership:

Voting Membership

- College President
- Chief Instructional Officer (CIO)
- Chief Student Services Officer (CSSO)
- Academic Senate President or designee
- Associate Dean of Student Services/Athletic Director
- Director of Farm of the Future
- Director of North District Center, Firebaugh
- Classified Manager (1)
- Classified Staff (3)
- Faculty (3 - including one counselor)
- Students (2)

Non Voting Membership

- Associate Dean of Student Learning
- Vice Chancellor of Educational Services and Workforce Development
- Vice Chancellor of Institutional Effectiveness and Enrollment Management
- Director of Maintenance & Operations

The PGC at West Hills College Lemoore shall consist of the following membership:

Voting Membership

- College President
- Dean of Educational Services
- Dean of Students
- Academic Senate Representative
- Classified Representative (2)
- Student Government Representative (2)
- WHC Faculty Association Representative

Non Voting Membership

- Vice President of Educational Services
- Student Success Committee Chair
- Technology Committee Chair
- Budget Allocation Committee Chair
- Counselor
- Employee Development and Success Committee Chair
- Curriculum Committee Chair
- Director of Maintenance & Operations
- Student Learning Outcomes Committee Chair
- Librarian

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate (Title 5, Sections 53200-53206.)

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law.

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development; and
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

Procedures to implement this section are developed collegially with the Academic Senate.

Staff (Title 5, Section 51023.5.)

Classified staff shall be provided with opportunities to participate in the formulation and development of district policies and procedures that have a significant effect on staff. The opinions and recommendations of CSEA will be given every reasonable consideration.

Students (Title 5, Section 51023.7.)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on district committees or task forces shall be made after consultation with the Associated Students.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540, et seq.

See Administrative Procedure 2510

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