
WEST HILLS COMMUNITY COLLEGE

PROGRAM

COUNSELING SERVICES

It shall be the policy of the Board to provide for the creation of a climate and structure in which each student has maximum opportunity for self-fulfillment. In an effort to achieve this end, the services of professional counselors shall be available. The counseling service is to assist the student in developing personal initiative and responsibility by providing the student with knowledge about himself/herself through test interpretation, the resources of the college, and information about educational and career opportunities consistent with his/her goals.

The Board shall employ such personnel and provide such facilities as may be required for the purposes of the counseling and guidance program.

In addition to the services of academic advising and counseling available through the counseling staff, all faculty members shall maintain office hours so that students may meet with them to discuss issues related to the course or seek other academic advice related to the instructor's particular field of competence. All faculty members will post the hours when they are available for such consultation.

The counseling staff is encouraged to utilize the special competencies of faculty by referring students to instructors for special information and guidance. Faculty members are encouraged to become aware of all college programs in an ongoing attempt to support and relate to programs other than their own.

Education Code Section 72620
5 Cal. Adm. Code 51500-51502

Board approval date: _____