



**WEST HILLS COMMUNITY COLLEGE DISTRICT**

**Board of Trustees**  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

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**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**November 16, 2010**



**CALL TO ORDER / OPEN SESSION**

President McKean called the meeting of the Board of Trustees to order at 3:22 p.m.

Board members present:

Mark McKean, President  
Bill Henry, Vice President  
Nina Oxborrow, Clerk  
Jeff Levinson  
Edna Ivans  
Jack Minnite  
Steve Cantu  
Ryan Cardoza, Student Trustee

Administrators present:

Frank Gornick, Chancellor  
Ken Stoppenbrink, Vice Chancellor of Business Services  
Pedro Avila, Vice Chancellor of Institutional Effectiveness and Enrollment Management  
Carole Goldsmith, Vice Chancellor of Educational Services and Workforce Development  
Willard Lewallen, President, West Hills College Coalinga  
Don Warkentin, President, West Hills College Lemoore  
Frances Squire, Executive Director of West Hills Community College Foundation  
Jill Stearns, Vice President of Educational Services, West Hills College Coalinga  
Dave Bolt, Vice President of Educational Services, West Hills College Lemoore  
Jana Cox, Director of Financial Aid  
Sylvia Dorsey-Robinson, Vice President of Student Services, West Hills College Lemoore  
Marcel Hetu, Director of North District Center, Firebaugh  
Susan Whitener, Associate Vice Chancellor of Educational Planning  
Richard Larson, Director of Farm of the Future, West Hills College Coalinga  
David Reynolds, Associate Dean of Student Services, West Hills College Coalinga

**Introduction of Guests**

Ms. Frances Squire, Executive Director of the West Hills Community College Foundation, introduced Mr. A. Flying Eagle Claw.

## **Public Comments**

Mr. Flying Eagle addressed the Board of Trustees and stated that he came to California from Montana. He is here today on behalf of himself and his son. He stated that due to miscommunication, he has a fine or debt that he owes for financial aid. He stated that he has a bill because of information he did not receive. Mr. Flying Eagle stated that he does not want this situation to happen to any other student. President McKean questioned if Mr. Flying Eagle applied for the money and received the money. Mr. Flying Eagle responded in the affirmative. President McKean thanked him for his comments.

## **REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE**

Academic Senate Report – Ms. Anita Bart, Academic Senate President for West Hills College Coalinga, reported that the next Senate meeting is scheduled for tomorrow. No decisions have been made on policies yet. Ms. Bart reported that she and Mr. Kurt Sterling recently attended a plenary session for the State Academic Senate and received information on SB 1440 and C-IDs (Course Identifications). She explained that the C-IDs are a new numbering system and the process has been in the works for about four years. Ms. Bart explained the C-ID process and reported that there is a website with this information through the Academic Senate website. She reported that there is a lot of activity happening with the C-IDs and the deadline is next fall. The faculty are moving quickly on this project. Trustee Minnite questioned how this plays into the accreditation process. Ms. Bart responded that this issue is removed from the accreditation process and it is a statewide issue. Brief discussion took place concerning curriculum.

Mr. Kurt Sterling, Academic Senate President for West Hills College Lemoore, reported that the recent Central Valley Higher Education Consortium (CVHEC) Degree Completion Summit was a good meeting. He stated that there was good representation at the meeting. The C-IDs are being driven by the faculty and the CSUs are very much involved in the discussions. A Senate meeting was held yesterday in Lemoore and all members have been identified for strategic planning. The academic freedom policy is being reviewed and Mr. Sterling explained that it may take longer to review from the faculty side.

WHCFA Report – Ms. Marty Ennes, WHCFA President, commented on SB 1440. She stated that she is involved in the discussions on communications and it is nice to see that the work we have been doing is coming to fruition and is going to be viable. The Faculty Association is in the process of finalizing the evaluation grievance from last spring. 32 faculty evaluations have been reviewed and there are 12 more remaining. Ms. Ennes reported that she had a meeting with Ms. Ken Stoppenbrink and Ms. Tammy Weatherman last week concerning payroll. She reported that this is the eighth meeting since March 2009 that she has mentioned payroll issues at a Board meeting. She stated

that there is a new problem or concern every payroll period. Ms. Ennes reported that the faculty have been reviewing policies and procedures. There are lots of differing opinions on academic freedom and she wants to get everyone on the same page with regard to the concerns. Ms. Ennes wished everyone a happy Thanksgiving.

Trustee Ivans questioned how many colleges are working on SB 1440. Ms. Ennes reported that all of them are working on it.

CSEA Report – Mr. John Ieronimo, CSEA President, reported that CSEA has been meeting on nominations for new officers. Elections will occur in December and new officers will be in place beginning in January. Mr. Ieronimo reported that he will likely continue as President.

Student Trustee Report – Mr. Ryan Cardoza, Student Trustee, reported on activities at the North District Center, Firebaugh including a float for the Christmas parade and hosting the Lights of Love fundraiser. He stated that he has nothing to report from West Hills College Coalinga. Activities at West Hills College Lemoore include planning for the Christmas parade; the nursing department is having a fundraiser; and SIFE is having a food drive.

West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President, commented on Lights of Love which is a toy drive where toys are provided for children of West Hills College students. Dr. Carole Goldsmith briefly discussed the psychiatric technician program and a grant opportunity, explaining that we have partnered with the State Center Community College District on a Department of Labor grant. We will be expanding the psychiatric technician program. Dr. Lewallen reported on career day held at Avenal High School; his recent trip to American Samoa; and the upcoming dedication event for the Wellness Center planned for December 15.

West Hills College Lemoore – Mr. Don Warkentin, President, reported that accreditation was a major topic of the recent Leadership Retreat and Mr. Norval Wellsfry, an ACCJC Commissioner, was present to provide comments on the self studies for the colleges. Mr. Warkentin stated that his self study will be a lot stronger because of the comments. He expressed his thanks to the employees for their hours of input and editing. College staff have been discussing logistical plans for the visiting accreditation team. Mr. Warkentin also expressed his thanks to Ms. Jill Stearns and Mr. Dave Bolt for their communication, stating that it also makes both self studies a lot stronger. Mr. Warkentin reported that West Hills College Lemoore will hold their annual Thanksgiving luncheon next week and all are invited.

Chancellor's Report – Dr. Frank Gornick, Chancellor, reported that Ms. Elaine Cash, Project Director for the Closing the Gap Project, has done a very good job for us in connecting superintendents and principals. Dr. Gornick commented on the Gates

Foundation grant meeting that was hosted at College of the Sequoias. He reported that West Hills is the lead agency and the meeting was very well attended.

Mr. Kevin Cobb, District Architect, provided a report on the status of facilities projects. Trustee Minnite questioned moving some of the building for the ag science facility. Mr. Cobb responded that anything can be moved, but at a greater cost as a lot of the infrastructure is already in place. Discussion took place concerning the photovoltaic field and it was explained that the project cost is \$20 - \$25 million. Trustee Minnite questioned the repayment and Mr. Cobb reported that it will take approximately 10 years. Trustee Minnite questioned the lifespan of the solar panels and Mr. Cobb responded that it is about 50 years. Trustee Minnite questioned who maintains the panels. Mr. Cobb explained that the feasibility is to have a washing system in place and monitoring needs to take place on a daily basis. Trustee Minnite questioned buying in to the solar project in Avenal. Mr. Cobb explained that it would not make sense to do so because we would not be able to generate our own savings. There is a power purchase agreement for non-profits. Discussion took place concerning the costs related to the project. Dr. Gornick stated that he will work on providing the Board of Trustees with a draft budget which will include all of the variables. President McKean stated that we need more "meat on the bone" with regard to the budget for the project. He strongly suggested that legal counsel look at this before we get too far in to the project. Trustee Minnite questioned the status of the project with the Fresno County library. Dr. Gornick responded that we are working with them.

### **CONSENT AGENDA**

The following consent agenda items were approved on a motion by Trustee Ivans, seconded by Trustee Minnite, and carried unanimously:

- CA-22**      Minutes - The minutes of the October 26, 2010 Board of Trustees meeting were approved as submitted.
  
- CA-23**      Warrants - The warrants were approved as submitted.
  
- CA-24**      Records Destruction Report - The certificate of destruction for the class 3 records destroyed in accordance with Board Policy and Administrative Procedure 3310, Records Retention and Destruction, was accepted.
  
- CA-25**      Adult/Student Temporary Salary Schedule - The changes to the adult/student temporary salary schedule were approved as submitted.
  
- CA-26**      Personnel Transactions - The list of personnel transactions was approved as submitted.

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**CHANCELLOR'S OFFICE**

- CO-13**      Resolution - Annual Organizational Meeting - The resolution in the matter of the annual organizational meeting of the Board of Trustees was adopted on a motion by Trustee Minnite, seconded by Trustee Oxborrow, and carried unanimously.
- CO-14**      Resolution - Issuance and Sale of General Obligation Bonds - The resolution in the matter of providing for the issuance and sale of general obligation bonds of School Facilities Improvement District No. 3 (Lemoore Area) in the aggregate principal amount of not to exceed \$15,000,000 was adopted on a motion by Trustee Cantu, seconded by Trustee Ivans, and carried unanimously.
- CO-15**      Resolution - Refunding General Obligation Bonds - The resolution in the matter of providing for the issuance and sale of 2011 refunding general obligation bonds of the district in the aggregate principal amount of not to exceed \$4,000,000 to refund the district's general obligation bonds 1998 election, Series A was adopted on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried unanimously.

**FISCAL SERVICES**

- FS-18**      Fiscal Services Report - Mr. Ken Stoppenbrink, Vice Chancellor of Business Services, provided the fiscal services report. He reported that we are 33.4% through the fiscal year. General fund revenues are at 16% and general fund expenditures are at 27.6%. We have recently received our first apportionment from the state of approximately \$10.4 million.
- FS-19**      Subcontractor Change - It was explained that the subcontractor change is requested because the original landscaping contractor has declared bankruptcy. EMJ Construction is requesting the substitution and replacement to be Elite Landscaping, Inc. Trustee Cantu questioned if there is any added cost. It was explained that there is no added cost.

The subcontractor change for the West Hills College Lemoore Multi Use Sports Complex project was approved on a motion by Trustee Cantu, seconded by Trustee Minnite, and carried unanimously.

**BOARD REPORTS / COMMENTS / REQUESTS AND ANNOUNCEMENTS**

Trustee Cantu wished everyone a happy Thanksgiving.

Trustee Minnite wished everyone a good Thanksgiving and stated that he enjoyed the discussion on the direction of the district with regard to facilities. He stated that he appreciates everyone.

Trustee Ivans thanked everyone for their hard work and thanked Dr. Gornick for his work on the degree completion project. She stated that Mr. Cobb provided a good report and she thanked Dr. Lewallen for his contributions to the community, stating that he has made a real difference in Coalinga and Firebaugh. Trustee Ivans wished everyone a happy Thanksgiving.

Trustee Henry expressed his thanks to everyone.

Trustee Oxborrow wished everyone a happy Thanksgiving and thanks everyone for their reports and hard work.

Trustee Levinson wished everyone a happy Thanksgiving.

President McKean wished everyone a happy Thanksgiving and announced that the next meeting of the Board of Trustees is scheduled for December 7, 2010.

### **CLOSED SESSION**

The meeting was adjourned to closed session at 5:25 p.m.

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California
- Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation (as per Government Code Section 54956.9). 1 case

### **RECONVENE TO OPEN SESSION**

The meeting was reconvened to open session at 5:50 p.m.

President McKean reported that during closed session, a settlement agreement with the City of Lemoore was approved on a motion by Trustee Levinson, seconded by Trustee Henry, and carried on the following roll call vote: Ayes -7; Noes - 0

**ADJOURNMENT**

There being no further business before the Board of Trustees, the meeting was adjourned at 5:51 p.m.

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Nina Oxborrow  
Clerk of the Board of Trustees

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## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Aguilar, Andrew	Groundskeeper West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 37 Step A	District	11/1/10	Replacement for Mark Yanez
Olsen, Evin	Interim Theater/Drama Instructor West Hills College Coalinga	88-day contract	Range V, Step 10	District	1/14/11	1 semester temporary contract; prorated salary; replacement for Maggie Discont

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Gamez, Maria	Child Development Center Assistant Avenal Child Development Center	40 hrs/wk	Range 23 Step A	Grant	11/17/10 – 12/31/10	

### 3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Flood, Matthew	Senior Employment Readiness Specialist North District Center, Firebaugh	11/30/10
Morales, Richard	Child Development Center Assistant San Joaquin Child Development Center	10/29/10