



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – September 27, 2011

**Location: West Hills College Lemoore, Conference Center
555 College Avenue – Lemoore, CA 93245**

Time: 1:00 pm

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Dr. Michael Burke & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. John Ieronimo, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President
- West Hills College Lemoore – Mr. Don Warkentin, President
 - Student Services Update, Ms. Sylvia Dorsey Robinson, Vice President of Student Services
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-12** Minutes
- CA-13** Warrants
- CA-14** Declaration of Surplus Property
- CA-15** Personnel Transactions

IV. Chancellor's Office

- CO-14** Presentation by Ms. Laurel Prysiaczny, Fresno County Librarian, with regard to Measure B Library Bond
- CO-15** Consideration of appointment of committee members for the West Hills Community College District Retiree Health Benefits Plan Investment Committee
- CO-16** Consideration of resolution in the matter of providing early child care and education services in Huron
- CO-17** Consideration of Board Policy 4100, Graduation Requirements for Degrees and Certificates
- CO-18** Consideration of Board Policy 6820, Automated External Defibrillator (AED) Program
- CO-19** Consideration of Board Policy 2100, Board Elections
- CO-20** Consideration of Board Policy 3551, Substance Abuse and Drug Testing – Athletics
- CO-21** Review of Board Policies and Administrative Procedures
 - Board Policy and Administrative Procedure 7215, Faculty Responsibilities
 - Board Policy 7381, Health and Welfare Benefits
 - Administrative Procedure 7151, Administrative, Classified Management, and Confidential Employee Evaluation
 - Board Policy 6330, Purchasing
 - Board Policy and Administrative Procedure 6340, Bids and Contracts
 - Administrative Procedure 6345, Bids and Contracts – UPCCAA
 - Administrative Procedure 6350, Contracts – Construction
 - Administrative Procedure 6360, Contracts – Electronic Systems and Materials

V. Fiscal Services

- FS-11** Fiscal Services Report
- FS-12** Consideration of contract award for Cisco Multimedia and Lecture Capture project
- FS-13** Consideration of subcontractor substitution request for West Hills College Lemoore Multi Use Sports Complex project

VI. Personnel Services

- PS-1** Consideration of new classified job description
- Research Analyst

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: October 25, 2011 – Study Session at 1:00 pm / Regular Board meeting at 3:00 pm

VIII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Potential Litigation (as per Government Code section 54956.9): 2 potential case
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Public Employee Performance Evaluation (as per Government Code section 54957). Title: Chancellor

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Hauki, Aronne	Secretary Classified West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 36 Step A	District	9/19/11	Replacement for Franki Cleveland
Toledo, Angelica	Child Dev. Center Associate Teacher Classified West Hills College Coalinga	19 hrs/wk 9 mo/yr	Range 30 Step A	Grant	9/1/11	Replacement for Vanessa Pelletier

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Underwood, Melissa	Child Dev. Center Associate Teacher Classified West Hills College Lemoore	40 hrs/wk	Range 30 Step A	Grant	9/28/11 – 12/31/11	

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Cruz, Elizabeth	After School Prog. Activity Specialist Classified West Hills College Lemoore Range 32, Step C	After School Prog. Site Coordinator Classified West Hills College Lemoore Range 40, Step A	7/1/11	
Pelletier, Anita	Child Development Center Assistant Classified West Hills College Coalinga Range 23, Step B	Child Dev. Center Associate Teacher Classified West Hills College Coalinga Range 30, Step A	9/1/11	
Redding, Lorri	Child Dev. Center Master Teacher Classified West Hills College Coalinga Range 45, Step F	State Preschool Supervisor Classified Management Huron Child Development Center Range 12, Step 7	10/3/11	

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Blair-Hauki, Cindy	Business Instructor West Hills College Coalinga	12/31/11
Gomez, Roselia	Child Development Center Assistant West Hills College Lemoore	8/31/11
Guerrero, Maria	Child Development Center Assistant North District Center Child Dev. Center	7/1/11
Robinson, Kristen	After School Program Activity Specialist West Hills College Lemoore (placed in Avenal)	8/26/11
Santillan, Laura	Senior Secretary West Hills College Lemoore	9/30/11