



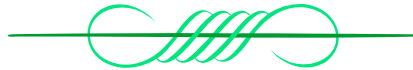
WEST HILLS COMMUNITY COLLEGE DISTRICT
Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - January 22, 2008

Location: West Hills College Coalinga, Conference Rooms A & B
300 Cherry Lane - Coalinga, CA 93210

Time: 3:10 p.m. (time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Mr. Robert Wallace, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-27 Warrants
- CA-28 Nonresident Tuition Fee
- CA-29 Quarterly Financial Status Report, 311Q
- CA-30 Adult Student Temporary Salary Schedule
- CA-31 Personnel Transactions

IV. Chancellor's Office

- CO-17 Consideration of Board Policy 3430, Prohibition of Harassment
- CO-18 Consideration of Administrative Procedure 3435, Discrimination and Harassment Investigations
- CO-19 Consideration of West Hills College Coalinga Curriculum Committee Action Report
- CO-20 Consideration of tentative agreement between the West Hills College Faculty Association CTA/NEA and the West Hills Community College District
- CO-21 Consideration of resolution declaring intention to form a School Facilities Improvement District

V. Fiscal Services

- FS-22 Fiscal Services Report
- FS-23 Consideration of 2006-2007 annual audit report
- FS-24 Consideration of resolution in the matter of child care services
- FS-25 Consideration of resolution in the matter of the district's participation in the 1008-209 Piper Jaffray California Cash Reserve Program (Tax and Revenue Anticipation Notes - TRANS)
- FS-26 Consideration of change in bid threshold

VI. Personnel Services

- PS-8 Consideration of new administrative job description
 - Director of Nursing

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: February 1, 2008, Annual Board Retreat; February 19, 2008, Regular Board Meeting

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California
- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Banales, Lupe	Advising Specialist West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 56 Step B	Grant	1/7/08	New position
Darnell, Jackie (Jay)	Skilled Maintenance Worker West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 46 Step C	District	1/7/08	Replacement for David Williams
De Ochoa, Michelle	Advising Specialist West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 56 Step A	Grant	1/2/08	New position
Janik, Tiphany	Child Development Center Teacher West Hills College Coalinga	19 hrs/wk 9 mo/yr	Range 40 Step A	Grant	12/17/07	Replacement for Jennifer Rauh
Jimenez, Carolina	Advising Specialist West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 56 Step A	Grant	1/8/08	New position
Kerns, Valerie	Student Services Assistant West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 36 Step D	Grant & District	12/10/07	Replacement for Jennifer Cadena
King, Jo Ann	Learning Skills Program Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 32 Step A	Grant	1/7/08	New position
Martinez, Monica	Child Dev. Center Associate Teacher West Hills College Coalinga	19 hrs/wk 9 mo/yr	Range 30 Step A	Grant	12/17/07	Replacement for Monica Rodriguez
Miranda, Fernando	Groundskeeper West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 37 Step A	District	12/3/07	Replacement for Isidro Alvarez
Murillo, Rosa	Advising Specialist North District Center, Firebaugh	40 hrs/wk 12 mo/yr	Range 56 Step B	Grant	1/7/08	New position
Noel, Catherine	Nurse Instructor West Hills College Coalinga	221-day contract	Range I Step 10	District	1/7/08	Replacement for Donna Todd
Pelletier, Vanessa	Child Dev. Center Associate Teacher Avenal Child Development Center	19 hrs/wk 12 mo/yr	Range 30 Step A	Grant	12/17/07	New position
Ramsey, Samuella	Nurse Instructor West Hills College Coalinga	221-day contract	Range I Step 7	District	1/7/08	Replacement for Mel Sutton
Richardson, Rachelle	Accounting Services Technician District Office	40 hrs/wk 12 mo/yr	Range 49 Step B	District	12/10/07	Replacement for Debbie Jacinto
Rose, Deborah	Child Dev. Center Office Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 29 Step A	District	11/27/07	Replacement for Geraldine Van Overbeek

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Davis, Hillary	Financial Aid Assistant I West Hills College Coalinga	40 hrs/wk	Range 33 Step A	District	1/22/08 – 5/23/08	Temporary assignment
Fernandez, Robin	Student Help Desk Coordinator West Hills College Coalinga	30 hrs/wk	Range 48 Step A	Grant	1/23/08 – 6/30/08	Temporary replacement for Idelle Mahrt

2. Temporary Hires (continued.....)

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Rodarte, Michelle	Child Dev. Center Associate Teacher West Hills College Coalinga	19 hrs/wk	Range 30 Step A	Grant	1/23/08 – 6/30/08	Temporary assignment while recruiting

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Byars, Fidela	Financial Aid Assistant I West Hills College Lemoore 19 hrs/wk, 12 mo/yr Range 33, Step B	Student Services Assistant West Hills College Lemoore 40 hrs/wk, 12 mo/yr Range 36, Step B	11/28/07	New position
Chavez, Marissa	Human Resources Specialist District Office Range 8, Step 7	Human Resources Specialist District Office Range 8, Step 7	1/1/08	Change in range due to minimum wage increase
Cleveland, Conne	Child Dev. Center Site Supervisor West Hills College Coalinga Range 17, Step A	Early Education Coordinator West Hills College Coalinga Range 27, Step A	1/1/08	New position
Clover, Nancy	Human Resources Specialist District Office Range 7, Step 2	Human Resources Specialist District Office Range 8, Step 2	1/1/08	Change in range due to minimum wage increase
Colin, Ana	Child Dev. Center Office Assistant West Hills College Coalinga Range 29, Step C	Child Dev. Center Accounting Spec. West Hills College Coalinga Range 44, Step A	1/1/08	New position
Mahrt, Idelle	Student Help Desk Coordinator West Hills College Coalinga Range 48, Step E	Interim Ed Tech Specialist West Hills College Coalinga Range 65, Step A	1/1/08 – 6/30/08	New position; temporary assignment
Richerson, Melissa	Human Resources Specialist District Office Range 7, Step 3	Human Resources Specialist District Office Range 8, Step 3	1/1/08	Change in range due to minimum wage increase

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Bass, Cheryl	Program Development Assistant West Hills College Foundation	1/11/08	Resignation
Marmolejo, Ricardo	Upward Bound Advising Specialist West Hills College Coalinga	12/14/08	Resignation