



## Board Policy 4020 Program, Curriculum, and Course Development

Reference: *Education Code Section 70901(b), 70902(b); 78016*  
*Title 5, Section 51000, 51022(a), 55130, 55150*

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Chancellor shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development.

All new courses, programs and program deletions shall be recommended by the Curriculum Committee to the Chief Instructional Officer who shall make the recommendation to the College President. The College President shall then submit a recommendation(s) to the Chancellor for consideration by the Board of Trustees.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title V regulations and shall be approved by the Board.

Board approval date: 8/28/01  
Revised: 3/10/08