



West Hills College Registration Checklist For High School Students

This guide is intended to help you prepare for successful admission to West Hills College.

<p>1. Complete a WHC Web Application. Access the WHC application by visiting the WHC website at www.westhillscollege.com and clicking on the link Admission Instructions. Select WHC Coalinga campus. Click on Apply for Admission. After reading the Admission Application Instructions, click on Apply Online Now. Begin Application for West Hills College and click New User. Please read all directions, fill out and submit application, and print a copy of the confirmation page for your records. Make sure that you indicate that you are a high school and college student concurrently.</p>	<p>My username is:</p> <p>My password is:</p> <p>I completed the admission application on:</p>
<p>2. Take the WHC Placement Test. All students registering for Math or English classes and classes with a Math or English prerequisite will need to take the placement test. Access the placement test schedule at www.westhillscollege.com/coalinga/, look for the Admission and Financial Aid section and click on the placement tests and orientations from the drop down menu.</p>	<p>I will take the Math & English Placement Test on:</p>
<p>3. Meet with a WHC Counselor. Meet with a WHC Counselor to go over and understand your placement test scores. A counselor can provide valuable information about West Hills College, the certificate/degree/transfer requirements, registration, email, information available on the website, and etc.</p>	<p>I will meet with a counselor on:</p>
<p>4. Check Student Email and WHC Student Section. Make sure that your username and password are working properly. For Email your username is your firstandlastname all together and your password is your date of birth in the format mmddyy. For Student Section your username is the same as your Email username and your password is your date of birth in the format mmddyy (you must change your password after first log on). Need help? Follow the directions to check your username or call the help desk at 1-800-266-1114 ext. 2002 or email helpdesk@westhillscollege.com.</p>	<p>Email username is:</p> <p>Email password is:</p> <p>Student Section username is:</p> <p>Student Section password is:</p>
<p>5. Register for WHC Classes. Look over Class Schedule at www.westhillscollege.com. Select classes and develop a schedule. Register for selected classes by filling out a Special Request For Admission To College Classes Form. This form must be signed by the student, parent/guardian, and school official (principal or counselor). Once completed it must be turned in to WHC Counselor.</p>	<p>Registration Begins:</p>