



## ACTIVITY REPORT

Facilities Committee  
 North District Center  
 West Hills CCD  
 393-0001

November 12, 2009

Facility Activity Report #: 15 10/22/09

Next Meeting Dates:       Thursday, December 10, at 2:00pm  
                                   Thursday, January 14, at 2:00pm

<p>cc:   Gornick/WHCCD-em              Stoppenbrink/WHCCD-em              Lewallen/WHCC-em              Stearns/WHCC-em              Bailey/WHCC-em</p>	<p>Kozlowski/WHCCD-em              Millett/WHCCD-em              Hetu/NDC-em              Pratt/NDC-em              Burciaga/NDC-em</p>	<p>Cobb/AP-em              Woods/AP-em              Roton/NDC-em              Cortez/NDC-em              Quinteros/NDC-em</p>
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## FACILITY COMMITTEE ACTIVITY REPORT

DESCRIPTION	STATUS
<b>Electrical / Site Lighting</b>	
<ul style="list-style-type: none"> <li>• Emergency phone</li> </ul>	<b>Approve proposal</b>
<b>Interior Improvements</b>	
<u>Flooring</u>	
<ul style="list-style-type: none"> <li>• Vendor to strip/re-wax entry VCT flooring</li> </ul>	<b>Scheduling</b>
<b>Restroom Remodel</b>	
<ul style="list-style-type: none"> <li>• Construction complete</li> <li>• Plumbing issues</li> </ul>	<b>Resolving punch list issues</b>
<b>Storage Solutions</b>	
<ul style="list-style-type: none"> <li>• In-house storage</li> </ul>	<b>Shelving in bookstore storage room</b>
<b>Exterior Signage</b>	
<ul style="list-style-type: none"> <li>• New building signs on front and back of building</li> </ul>	<b>Reviewing proposals</b>

## Security

- Security camera system

**Pricing in progress**

## Master Plan Approval (Meetings, Bonds, etc.)

- New building design
- Field trip to local centers/colleges

**Programming  
Set date to visit site(s)**

### 859 "O" Street Property

- Demolition complete
- New parking lot between NDC and CDC

**Drawings in progress**

### 919 "O" Street Property

- AES surveyed property on 9/24 – no toxicity/asbestos

**Offer submitted,  
awaiting response**

## County Library Inventory

- Visited library 2/12/09, took inventory
- Issues: staff, access (weekends), I.T. policies

**Relocation on hold**

## E.I.R.

- Scoping and proposals in progress

**Meetings scheduled for  
early January 2010**

## Off-Site Centers

- Need to acquire facilities by spring 2010
- Issues: staff, tech support

### San Joaquin

- Visited existing Senior Center building on 9/29

**Discuss interior/site  
improvements**

### Mendota

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### Tranquillity

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## Last Meeting's Attendance (October 22)

Cancelled due to lack of attendees.