

**WEST HILLS COLLEGE COALINGA
CURRICULUM/GENERAL EDUCATION COMMITTEE**

**October 26 2007
12:00p.m. – 2:08p.m.**

**Room E 1
MINUTES**

<p>Voting Members: C. Cowden, R. Mayer, S. McGlothlin, M. Magnuson, K. Sowden, S. Sutherland, M. Hendrickson, S. Shepard, J. Stearns, K. Wilds</p>

<p>At-Large Non-Voting Members: D. Georgatos, S. Kincade, M. Lourenco</p>
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Members Present: D. Georgatos, M. Lourenco, M. Magnuson, S. McGlothlin, S. Shepard, K. Sowden, J. Stearns, S. Sutherland, K. Wilds

Members Absent: C. Cowden, S. Kincade, R. Mayer

Others Present: L. Jacobus, R. Rodriguez

1.0 Call to Order

Faculty- Chair S. Shepard called the meeting to order at 12:06p.m.

2.0 Changes to Agenda

None

3.0 Approval of Minutes 10/12/07

A motion to approve the minutes from 10/12/07 was made by S. McGlothlin, seconded by S. Sutherland; the motion passed unanimously.

4.0 Items For Second Consideration

4.1 Course Revisions

4.1.1 EDUC 1 – Introduction to Teaching

• Course

No update submitted with the recommendations from the committee.

Tabled

4.1.2 ENG 51B – Intermediate Communication Skills

- **Course**
- **Prerequisite: Completion of ENG 51A or equivalent, such as placement determined by assessment test**

Discussion took place regarding this course outline.

D. Georgatos brought to the committee attention that if Eng 51A is the prerequisite for Eng 51B than the prerequisite for ENG 1A should be Eng 51B, not ENG 51A. The statement on the course description for ENG 51B stating completion of ENG 51A with a D or better grade can then take ENG 1A should be removed.

After D. Georgatos recommendation more discussion took place and the committee agreed that the course revision needs to revert back to the old version. The new ENG graduation requirements will take affect in 2009-2010 this issue can be revisited at that time and changes should take place.

A motion to move ENG 51B to a 2nd reading, the motion died for lack of a second.

A motion to move the five-year review for ENG 51B to a 3rd reading was made by S. McGlothlin, seconded by S. Sutherland; the motion passed unanimously.

4.1.3 Art 3A – Introduction to 3-D Fundamentals

- **Course**

The committee reviewed the outline and minor recommendations were made.

A motion to accept the new course of Art 3A with corrections on a 2nd reading was made by K. Sowden, seconded by S. McGlothlin; the motion passed unanimously.

4.1.4 Art 20A – Introduction to Digital Media

- **Course**

The committee reviewed the outline and more recommendations were made. This course is being recommended to be taught under the vocational TOP code and VETA would pay for the Macintosh computers to be used for this course. J. Stearns will be discussing changing the course title to applied art with M. Delaney to reflect the vocational course.

J. Stearns stated that this course will be offered within the next couples of semester. Computers have to be ordered/purchased and a computer lab room also needs to be assigned.

Tabled.

4.2 New Course

4.2.1 PE 45 – Philosophy of Coaching Team Sports

- **Course**
- **DE**

Tabled – course outline was reviewed again and recommended changes not incorporated.

4.2.2 ENG 110A – Introductory Reading and Writing

- **Course**

The committee reviewed the outline and all recommendations were incorporated.

A motion to accept the new course of ENG 110A on a 2nd reading was made by S. McGlothlin, seconded by S. Sutherland; the motion passed unanimously.

4.2.32 ENG 110B – Intermediate Reading and Writing

- **Course**

The committee reviewed the outline and all recommendations were incorporated.

A motion to accept the new course of ENG 110B on a 2nd reading was made by S. Sutherland, seconded by M. Magnusson; the motion passed unanimously.

5.0 Items for First Consideration

5.1 Program Revision

5.1.1 Physical Education

- **To include PE 45 as elective credit**

Tabled

5.2 Course Revisions

5.2.1 ESL1 20 – Conversation Practice and Everyday English

- **Five-year review**

5.2.2 ESL 125 – Conversation Practice: Intermediate Level

- **Five—year review**

5.2.3 ESL 130 – Reading, Writing and Speaking: Beginning Level

- **Five-year review**

5.2.4 ESL 135 – Reading, Writing and Speaking: Intermediate level

- **Five-year review**

L. Jacobus stated these are five-year reviews course content was reviewed and updated. ESL 130, and 135 the course have been updated to reflect how course is being offered.

M. Lourenco recommended that communication with the WHC Lemoore should take place. Course title change is part of the “Rule of Five”.

The committee reviewed the course outlines and recommendations were made.

A motion to handle 5.2.1 ESL 120, 5.2.2 ESL 125, 5.2.3 ESL 130, and 5.2.4 ESL 135 as one unit was made by S. Sutherland, seconded by K. Sowden; the motion passed unanimously.

A motion to move the five-year reviews for ESL 120, ESL 125, ESL 130, and ESL 135 to a 2nd reading was made by S. Sutherland, seconded by K. wilds; the motion passed unanimously.

5.2.5 ENG 1A – Composition and Reading

- **Prerequisite (short-form)**

Removed from agenda.

6.0 Consent Agenda

None

7.0 Old Business

7.1 Tracking Sheets

S. Shepard reminded committee the deadline for catalog changes 11/9/07.

7.2 Lemoore Curriculum Update

7.2.1 Training for Certification on stand-Alone Credit course Approval (7/17/07)

M. Lourenco stated that on 7/17/07 the WHC Lemoore meeting was changed to training for Certification on Stand Alone Credit Course Approval and D. Georgatos and herself were certified at this training.

8.0 New Business

None

9.0 Adjournment

Faculty Chair S. Shepard adjourned meeting at 2:08p.m.